

**CITY OF NORFORK
RESOLUTION 2011-01**

**A RESOLUTION ADOPTING THE 2011 BUDGET FOR THE CITY OF NORFORK,
ARKANSAS**

Whereas, it is the requirement of the City of Norfolk to adopt a budget for the year 2011; and

Whereas, the City Council of Norfolk has made a comprehensive study and review of the proposed budget, and

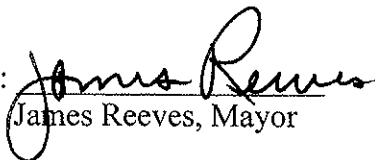
Whereas, it is the opinion of the City Council that the following schedules and exhibits of financial information prepared and reviewed reflect the estimated revenues and expenditures as accurately as possible for budgetary purposes.

	Revenue	Expense
General	\$ 397,807.42	\$ 397,807.42
Street	\$ 49,792.18	\$ 49,792.18
Sewer	\$ 33,403.16	\$ 33,403.16
Water	\$ 170,136.12	\$ 170,136.12
Water Construction	\$ 563,300.00	\$ 563,300.00
Park	\$ 5,021.40	\$ 5,021.40
Water Capital Imp.	\$ 51,042.52	\$ 51,042.52
*Horace Mann School	\$ 0.00	\$ 0.00

*Funds to be generated and expended per grants awarded.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
NORFORK, ARKANSAS THAT APPROVAL OF THIS RESOLUTION BE ADOPTED
THIS 18TH DAY OF JANUARY, 2011.**

APPROVED:


James Reeves, Mayor

ATTEST:


Donna Hinton, Recorder/Treasurer

Seal:

Summary of City of Norfolk 2011 Budget

12/21/2010

2011

Budget

	Income	
	General	\$397,807.42
	Street	\$49,792.18
	Sewer	\$33,403.16
	Water	\$170,136.12
	Water Construction	\$563,300.00
	Park	\$5,021.40
	Water Capital	\$51,042.52
Total		\$1,270,502.80
	Expense	
	General	\$397,807.42
	Street	\$49,792.18
	Sewer	\$33,403.16
	Water	\$170,136.12
	Water Construction	\$364,117.04
	Park	\$5,021.40
	Water Capital	\$51,042.52
Total		\$1,071,319.84
	Net-Gain/Loss	
	General	\$0.00
	Street	\$0.00
	Sewer	\$0.00
	Water	\$0.00
	Water Construction	\$199,182.96
	Park	\$0.00
	Water Capital	\$0.00
Total		\$199,182.96

JP 10/11

Detail of City of Norfolk 2011 Budget as of December 14 Meeting									
12/21/2010	GENERAL REVENUE FUND	STREET FUND	SEWER REVENUE	WATER REVENUE FUND	PARK IMPROVEMENT FUND	WATER CAPITAL IMPROVEMENT	WATER CONSTRUCTION FUND		
INCOME									
Account Transfer-Payroll	\$ 116,717.57								
Account Transfer - Reserve CD									
Building Permit	\$ 787.00								
Business Lic.	\$ 75.00								
City Sales Tax - Income	\$ 51,932.57					\$ 50,932.57			
Com. Ctr. Rent	\$ 350.00								
County Use & Sales Tax	\$ 74,793.45								
Direct Dep. Street/Turnback	\$ 24,420.55	\$ 24,520.55							
Fines & Court Costs Income	\$ 16,853.73								
Franchise Fee	\$ 28,980.51								
General Revenues	\$ 6,966.27								
Interest	\$ 132.36	\$ 7.63	\$ 468.42	\$ 51.24	\$ 21.40	\$ 109.95			
Other Receipts	\$ 1,161.00								
Property Tax Income	\$ 43,996.46	\$ 25,264.00							
Waste Disposal Income	\$ 30,640.95								
Account Transfer in			\$ 2,000.00						
Redeem Reserve CD				\$ 5,100.00					
Transfer from General					\$ 5,000.00				
Miscellaneous Income									
Sewer Fees			\$ 30,498.57						
Sewer Penalty			\$ 436.17						
Act 1053				\$ 1,167.97					
Hook-up Fees				\$ 1,250.00					
Meter Deposit				\$ 4,200.00					
Miscellaneous									
New Installation				\$ 50.00					
Penalties				\$ 1,908.21					
Plumbing Inspec.				\$ 100.00					
Poly Cart				\$ 1,922.67					
Reconnect Fee				\$ 209.91					
Returned Check Fee				\$ 75.00					
Returned Check Payment				\$ 278.76					
Sales Tax				\$ 11,400.00					
Waste Disposal				\$ 31,986.21					
Water Sales				\$ 110,436.15			\$ 563,300.00		
USDA - Loan									
USDA - Grant									
City Contrib from Water Cap									
TOTAL INCOME	\$ 397,807.42	\$ 49,792.18	\$ 33,403.16	\$ 170,136.12	\$ 5,021.40	\$ 51,042.52	\$ 563,300.00		0

JP [Signature]

**CITY OF NORFORK
RESOLUTION 2011-03**

Be it resolved by the City Council of the City of Norfolk, Arkansas, and a resolution to proceed with legal action to address a permitted use violation in the R-1 Single Family Residential District within the City of Norfolk.

Whereas, complaints have been received and confirmed that property owned by Joey Peglar of Peglar Realty, and located at 922 Stone Creek Way in Stone Creek Subdivision is advertized on the internet and testified as being for rented on a short term (daily-less than 30 days) basis in the City of Norfolk, and

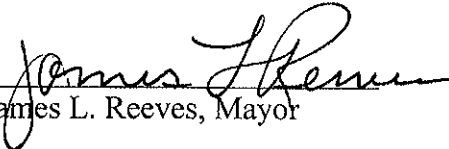
Whereas, the property is zoned R-1 Single Family Residential which prohibits short-term commercial rental unless the owner resided at the property, and


Whereas, a telephone conversation with the owner was followed up with a letter dated 11/16/2010 demanding that the non-permitted use of this property be ceased immediately which the violator continues to ignore, and

Whereas, Ordinance 95-06 Article 07.04.00 B states "that should the person responsible for such violation fail to take necessary action to correct it, the building inspector shall notify Council of the violation; said Council shall certify the violation with the City Attorney; and said Attorney shall within seven (7) days thereafter apply to Chancery Court for an injunction, mandamus, or other process to prevent, enjoin, abate or remove said violation to these regulations."

Therefore, be it resolved that the City Council of Norfolk authorizes Ronald Kincade to proceed with the appropriate legal process to remedy this violation.

This resolution adopted in regular session March 16, 2011.

APPROVED 
James L. Reeves, Mayor

ATTEST 
Donna Hinton, Recorder/Treasurer

SEAL:

**CITY OF NORFORK
RESOLUTION NO. 2011-04**

A RESOLUTION PROCLAIMING MAY AS NATIONAL HISTORIC PRESERVATION MONTH.

WHEREAS, historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

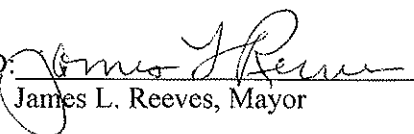
WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

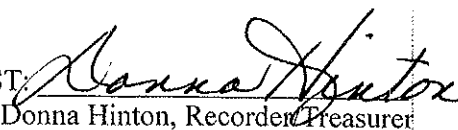
WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, "*Celebrating America's Treasures*" is the theme for National Preservation Month 2011, cosponsored by the City of Norfolk, the Arkansas Historic Preservation Program, the Department of Arkansas Heritage and the National Trust for Historic Preservation

NOW, THEREFORE, I, Mayor James L. Reeves, do proclaim May 2011 as National Preservation Month and call upon the people of Norfolk to join their fellow citizens across the United States in recognizing and participating in this special observance.

PASSED THIS 19 DAY OF April, 2011.

APPROVED: 
James L. Reeves, Mayor

ATTEST: 
Donna Hinton, Recorder/Treasurer

SEAL:

**CITY OF NORFORK
RESOLUTION 2011-05**

Be it hereby resolved by the City Council of the City of Norfolk, Arkansas, a resolution authorizing the Mayor of the City of Norfolk to proceed with the sale of certain city property. Reference State Code 14-54-302 (c)

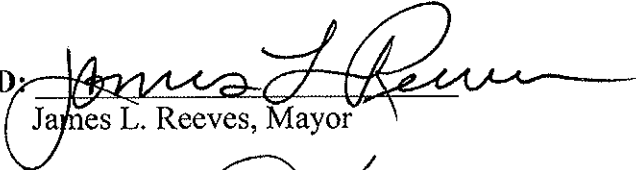
Whereas, the City Council of the City of Norfolk recognizes that the City no longer has a need for certain real and personal property, see attached exhibit "A".

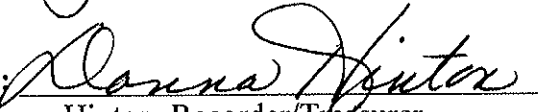
Whereas, the firms of Larry Black & Associates, Inc. Real Estate and Walker Auction Service have been employed to auction off the properties on Saturday July 30th 2011.

Whereas, the firm of Baxter Abstract has been employed to prepare the legal papers to transfer ownership of the Real Estate to the highest bidders.

Therefore, be it resolved the City Council of the City of Norfolk, Arkansas, hereby authorizes the Recorder/Treasurer and the Mayor to sign any and all legal documents transferring ownership of the Real Estate and Personal Property sold.

THIS RESOLUTION ADOPTED IN SPECIAL SESSION JULY 26, 2011.

APPROVED: 
James L. Reeves, Mayor

ATTEST: 
Donna Hinton, Recorder/Treasurer

SEAL:

**CITY OF NORFORK
RESOLUTION 2011-06**

**A RESOLUTION ADOPTING THE 2011 BUDGET REVISION FOR THE CITY OF
NORFORK, ARKANSAS**

Whereas, it is the requirement of the City of Norfolk to adopt a budget for the year 2011; and

Whereas, the City Council of Norfolk has made a comprehensive mid-year study and review of the current budget, and

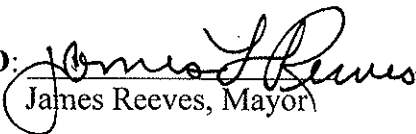
Whereas, it is the opinion of the City Council that the following revised schedules and exhibits of financial information prepared and reviewed reflect the estimated revenues and expenditures as accurately as possible for budgetary purposes.

	Revenue	Expense
General	\$ 395,472.47	\$ 395,472.47
Street	\$ 53,488.31	\$ 53,488.31
Sewer	\$ 29,929.56	\$ 29,929.56
Water	\$ 187,700.20	\$ 184,361.18
Water Construction	\$ 485,644.65	\$ 485,644.85
Water Capital Imp.	\$ 185,140.00	\$ 185,140.00
*Horace Mann School	\$ 0.00	\$ 0.00

*Funds to be generated and expended per grants awarded.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
NORFORK, ARKANSAS THAT APPROVAL OF THIS RESOLUTION BE ADOPTED
THIS 16TH DAY OF AUGUST, 2011.**

APPROVED:


James Reeves, Mayor

ATTEST:


Donna Hinton, Recorder/Treasurer

Seal:

6/30/2011
Summary of City of Norfolk 2011 Budget Revision 1

	Jan 1 thru June 30, 2011	2011 Budget	Revision 1 2011	January 1, 2011	June 30, 2011	Net Change
				Assets		
General	Income	\$ 148,598.17	\$ 395,472.47	\$91,435.96	\$61,588.06	(\$29,847.90)
Street	\$ 23,777.32	\$49,792.18	\$ 53,488.31	\$51,571.28	\$60,758.80	\$9,187.52
Sewer	\$ 14,366.45	\$33,403.16	\$ 29,929.56	\$100,446.62	\$103,892.73	\$3,446.11
Water	\$ 77,889.99	\$170,136.12	\$ 187,700.20	\$6,508.91	\$10,988.10	\$4,479.19
Water Construction	\$ 300,240.37	\$563,300.00	\$485,644.65			\$0.00
Park		\$5,021.40				\$0.00
Water Capital	\$ 25,590.80	\$51,042.52	\$ 185,140.00	\$122,198.49	\$132,298.91	\$10,100.42
Total	\$590,463.10	\$1,270,502.80	\$1,337,375.19	\$372,161.26	\$369,526.60	(\$2,634.66)
	Expense	\$ 179,358.86	\$ 395,472.47	Current Liabilities(Debt repayment due in this budget)		
General	\$ 14,668.91	\$49,792.18	\$ 53,488.31			\$0.00
Street	\$ 10,601.20	\$33,403.16	\$ 29,929.56	\$3,996.00	\$3,996.00	\$0.00
Sewer	\$ 74,166.27	\$170,136.12	\$ 184,361.18			\$0.00
Water	\$ 258,595.84	\$364,117.04	\$ 485,644.65			\$0.00
Water Construction		\$5,021.40				\$0.00
Park	\$ 21,774.96	\$51,042.52	\$ 185,140.00	\$31,360.00	\$31,360.00	\$0.00
Water Capital						\$0.00
Total	\$559,166.04	\$1,071,319.84	\$1,334,036.17	\$3,996.00	\$35,356.00	\$31,360.00
	Net-Gain/Loss					
General	\$ (30,760.69)	\$0.00	\$0.00	\$91,435.96	\$61,588.06	(\$29,847.90)
Street	\$ 9,108.41	\$0.00	\$0.00	\$51,571.28	\$60,758.80	\$9,187.52
Sewer	\$ 3,765.25	\$0.00	\$0.00	\$96,450.62	\$99,896.73	\$3,446.11
Water	\$ 3,723.72	\$0.00	\$3,339.02	\$6,508.91	\$10,988.10	\$4,479.19
Water Construction	\$ 41,644.53	\$199,182.96	\$0.00	\$0.00	\$0.00	\$0.00
Park	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Capital	\$ 3,815.84	\$0.00	\$0.00	\$122,198.49	\$100,938.91	(\$21,259.58)
Total	\$31,297.06	\$199,182.96	\$3,339.02	\$368,165.26	\$334,170.60	(\$33,994.66)
				Long Term Liabilities		
				\$158,342.69	\$158,185.69	(\$157.00)
				Water Capital		
				\$1,748,300.00	\$1,748,300.00	\$0.00

Sewer Fund

3:29 PM

Statement of Revenue and

	Current Period Jan 2011 Jun 2011 Actual	Annual Budget Jan 2011 Dec 2011	Annual Budget Jan 2011 Dec 2011 Variance	
Revenue & Expenditures				
Revenue				
Interest Income	551.28	468.42	82.86	\$ 1,102.56
Miscellaneous Income	228.96		228.96	\$ 300.00
Sewer Fees	13,277.75	30,498.57	(17,220.82)	\$ 27,942.00
Sewer Penalty	254.46	436.17	(181.71)	\$ 585.00
Transfer Income		2,000.00	(2,000.00)	\$ -
Revenue	\$14,366.45	\$33,403.16	(19,036.71)	\$ 29,929.56
Expenses				
Equipment Repair & Maint	104.66	494.93	(390.27)	\$ 400.00
Audit				\$ 1,000.00
Fuel	244.46	573.52	(329.06)	\$ 602.40
Insurance	479.51	451.80	27.71	\$ 479.51
Lease	694.57	661.50	33.07	\$ 694.77
Licenses and Permits	160.00	480.00	(320.00)	\$ 300.00
Loan Payment	1,998.00	3,996.00	(1,998.00)	\$ 3,996.00
Miscellaneous Expense	149.32		149.32	\$ 165.00
Office Supplies		166.90	(166.90)	\$ 150.00
Payroll Expenses	5,774.20	15,755.94	(9,981.74)	\$ 12,014.48
Reserve fund		7,000.00	(7,000.00)	\$ 4,500.00
Shop Supplies		58.01	(58.01)	\$ 60.00
System Line Maint/Repair/Parts		2,499.92	(2,499.92)	\$ 2,000.00
Uniforms	135.76			\$ 240.00
Utilities	598.65	779.64	(180.99)	\$ 1,157.00
Vehicle/Equipment Purchase				\$ 1,376.40
Vehicle Maint	47.83		47.83	\$ 94.00
Wasterwater analysis	350.00	485.00	(135.00)	\$ 700.00
Expenses	\$10,601.20	\$33,403.16	(22,801.96)	\$ 29,929.56
Revenue Less Expenditures	\$3,765.25	\$0.00		\$ -
Net Change in Fund Balance	\$3,765.25	\$0.00		

Fund Balances

Beginning Fund Balance	100,446.62
Net Change in Fund Balance	3,446.11
Ending Fund Balance	103,892.73

Report Options

Fund: Sewer Fund

Period: 1/1/2011 to 6/30/2011

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Display Subtotals: Yes

Revenue Reporting Method: Actual - Budget

Expense Reporting Method: Actual - Budget

Budget: Sewer Fund Budget

7/11/2011

General Fund

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Statement of Revenue and Expenditures

	Current Period Jan 2011 Jun 2011 Actual	Annual Budget Jan 2011 Dec 2011	Annual Budget Jan 2011 Dec 2011 Variance		
Revenue & Expenditures					
Revenue					
General Revenues					
Account Transfer - Income	18,537.02	116,717.57	(101,855.49)	\$	118,297.94
Building Permit	336.00	787.00	(451.00)	\$	672.00
Business Lic.	350.00	75.00	275.00	\$	500.00
City Sales Tax - Income	21,489.09	51,932.57	(30,443.48)	\$	42,978.18
County Use & Sales Tax	34,877.64	74,793.45	(39,915.81)	\$	69,755.28
Franchise Fee	13,748.28	28,980.51	(15,232.23)	\$	27,496.56
General Revenues	3,091.62	6,966.27	(3,874.65)	\$	6,966.27
Hwy. Turnback	13,913.66	24,420.55	(10,506.89)	\$	27,827.32
Interest Income	624.72	132.36	492.36	\$	1,249.44
Miscellaneous Income	1,511.60	1,161.00	350.60	\$	3,023.20
Property Tax Income	17,288.57	43,996.46	(26,707.89)	\$	43,996.46
Waste Disposal Income	16,816.66	30,640.95	(13,824.29)	\$	33,633.32
General Revenues Totals	\$138,909.92	\$380,603.69	(241,693.77)	\$	376,395.97
Law Enforcement Dept					
City Jail Fee Income	1,305.00	3,180.00	(1,875.00)	\$	2,610.00
Court Automation Income	357.50	835.00	(477.50)	\$	715.00
Fines & Court Costs Income	7,245.75	12,688.73	(5,442.98)	\$	14,491.50
Miscellaneous Income	130.00	0.00	130.00	\$	260.00
Warrant fee Income	200.00	150.00	50.00	\$	400.00
Law Enforcement Dept Totals	\$9,238.25	\$16,853.73	(7,615.48)	\$	18,476.50
Park Dept					
Com. Ctr. Rent	350.00	350.00	0.00	\$	500.00
Miscellaneous Income	100.00	0.00	100.00	\$	100.00
Park Dept Totals	\$450.00	\$350.00	100.00	\$	600.00
Revenue	\$148,598.17	\$397,807.42	(249,209.25)	\$	395,472.47
Expenses					
General Dept					
Bank Service Charges	87.38	22.00	65.38	\$	100.00
Building Inspector	912.00	2,005.50	(1,093.50)	\$	2,500.00
Building Permit Expense	7.12	83.12	(76.00)	\$	25.00
City Buildings	466.24	1,425.07	(958.83)	\$	932.48
City Sales Tax - expense	17,492.12	51,932.57	(34,440.45)	\$	42,978.18
Cleaning	925.00	1,734.35	(809.35)	\$	1,850.00
Copier	668.34	1,320.37	(652.03)	\$	1,500.00
Direct Deposit Street	13,913.66	24,420.55	(10,506.89)	\$	24,520.55
Dues and Subscriptions	223.70	1,306.88	(1,083.18)	\$	300.00
Equipment	0.00	62.91	(62.91)	\$	100.00
Equipment Repair & Maint	652.10	992.20	(340.10)	\$	1,304.20
Food for Prisoners	423.44	352.87	70.57	\$	450.00
Fuel	1,448.61	3,079.26	(1,630.65)	\$	3,000.00
General Election	300.69	0.00	300.69	\$	300.69
Insurance	2,198.31	2,399.23	(200.92)	\$	2,398.31
Legal Fees	540.00	150.00	390.00	\$	1,000.00
Mileage- reimbursed	927.69	66.00	861.69	\$	1,855.14

Misc Supplies	820.67	2,363.80	(1,543.13)	\$	1,000.00
Office Furnishings	271.84	64.78	207.06	\$	300.00
Office Supplies	1,269.51	3,047.03	(1,777.52)	\$	2,200.00
Payroll Expenses	76,820.15	208,555.89	(131,735.74)	\$	181,025.89
Pictometry	337.32	0.00	337.32	\$	674.64
Postage	1,192.43	417.09	775.34	\$	2,384.86
Publication	159.05	843.40	(684.35)	\$	600.00
Software & Computers	7,138.79	933.41	6,205.38	\$	11,000.00
Termite Contract	138.24	189.00	(50.76)	\$	200.00
Training/Meetings/Meals	4,518.01	8,695.24	(4,177.23)	\$	9,036.02
Transfer Funds	0.00	10,641.59	(10,641.59)	\$	100.00
Utilities	8,959.63	14,834.96	(5,875.33)	\$	17,500.00
Vehicle/Equipment Purchase				\$	7,054.05
Vehicle Maint	266.14	0.00	266.14	\$	546.23
Waste Contract	15,858.93	28,577.19	(12,718.26)	\$	32,000.00
Web Site	112.45	691.96	(579.51)	\$	500.00
General Dept Totals	\$159,049.56	\$371,208.22	(212,158.66)	\$	351,236.24

Law Enforcement Dept

Attorney Fees	1,162.50	705.00	457.50	\$	2,225.00
Dues and Subscriptions	100.00	0.00	100.00	\$	200.00
Fuel	1,275.04	2,444.06	(1,169.02)	\$	2,500.00
Jail Fee	1,500.00	2,230.00	(730.00)	\$	3,000.00
Judge's Court Fee	0.00	524.98	(524.98)	\$	257.00
Misc Supplies	0.00	118.80	(118.80)	\$	100.00
Office Supplies	238.00	261.33	(23.33)	\$	500.00
Patrol car maintenance	139.36	3,394.31	(3,383.61)	\$	278.72
Payroll Expenses	7,582.76	66.41	7,516.35	\$	16,267.00
Radar Maint	35.00	35.00	0.00	\$	70.00
Software & Computers	1,620.00	0.00	1,620.00	\$	3,240.00
Training/Meetings/Meals	187.88	311.63	(123.75)	\$	375.76
Uniforms				\$	1,400.00
Utilities	155.61	389.66	(234.05)	\$	311.22

Law Enforcement Dept Totals	\$13,996.15	\$10,481.18	3,514.97	\$	32,224.70
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Park Dept

Lease	231.53	220.50	11.03	\$	231.53
Playground/City Parks	1,200.00	5,200.00	(4,000.00)	\$	2,000.00
Utilities	81.62	0.00	81.62	\$	180.00
Youth Center	4,800.00	9,600.00	(4,800.00)	\$	9,600.00

Park Dept Totals	\$6,313.15	\$15,020.50	(8,707.35)	\$	12,011.53
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Expenses	\$179,358.86	\$396,709.90	(217,351.04)	\$	395,472.47
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Revenue Less Expenditures	(\$30,760.69)	\$1,097.52		\$	-
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Fund Balances

Beginning Fund Balance	91,435.96
Net Change in Fund Balance	(29,847.90)
Ending Fund Balance	61,588.06

Report Options

Fund: General Fund
 Period: 1/1/2011 to 6/30/2011
 Detail Level: Level 1 Accounts
 Display Account Categories: Yes
 Display Subtotals: Yes
 Revenue Reporting Method: Actual - Budget
 Expense Reporting Method: Actual - Budget
 Budget: GENERAL FUND MASTER

7/11/2011

Street Fund

3:33 PM

Statement of Revenue and

	Current Period	Annual Budget	Annual Budget		
	Jan 2011 Jun 2011 Actual	Jan 2011 Dec 2011	Jan 2011 Dec 2011 Variance		
Revenue & Expenditures					
Revenue					
Hwy. Turnback	13,913.66	24,520.55	(10,606.89)	\$	27,827.32
Interest Income	250.96	7.63	243.33	\$	501.92
Sale of Property/Equipment				\$	1,127.32
Property Tax Income	9,612.70	25,264.00	(15,651.30)	\$	24,031.75
Revenue	\$23,777.32	\$49,792.18	(\$26,014.86)	\$	53,488.31
Expenses					
Direct Deposit Street	2,069.20		2,069.20	\$	2,069.20
Equipment Repair & Maint	273.02	1,110.26	(837.24)	\$	546.04
Food for Prisoners	256.56		256.56	\$	400.00
Fuel	342.40	736.50	(394.10)	\$	684.80
Insurance	288.55	287.25	1.30	\$	288.55
Misc Supplies	335.99	2,252.79	(1,916.80)	\$	671.98
Office Supplies		109.95	(109.95)	\$	120.00
Payroll Expenses	7,241.64	19,694.42	(12,452.78)	\$	20,500.00
Postage	32.14		32.14	\$	64.28
Street Work	560.00	19,771.01	(19,211.01)	\$	19,854.64
Vehicle/Equipment Purchase				\$	1,750.00
Utilities	3,158.03	5,715.01	(2,556.98)	\$	6,316.06
Vehicle Maint	111.38	114.99	(3.61)	\$	222.76
Expenses	\$14,668.91	\$49,792.18	(\$35,123.27)	\$	53,488.31
Revenue Less Expenditures	\$9,108.41	\$0.00		\$	-
Net Change in Fund Balance	\$9,108.41	\$0.00			

Fund Balances

Beginning Fund Balance	51,571.28
Net Change in Fund Balance	9,187.52
Ending Fund Balance	60,758.80

Report Options

Fund: Street Fund

Period: 1/1/2011 to 6/30/2011

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Display Subtotals: Yes

Revenue Reporting Method: Actual - Budget

Expense Reporting Method: Actual - Budget

7/11/2011

3:33 PM

Water Revenue Fund

Statement of Revenue and Expenditures

	Current Period Jan 2011 Jun 2011 Actual	Annual Budget Jan 2011 Dec 2011	Annual Budget Jan 2011 Dec 2011 Variance	
Revenue & Expenditures				
Revenue				
Act 1053	547.58	1,167.97	(620.39)	\$ 1,170.00
Hook-up Fees	950.00	1,250.00	(300.00)	\$ 1,500.00
Interest Income	16.94	51.24	(34.30)	\$ 60.00
Meter Deposit	1,900.00	4,200.00	(2,300.00)	\$ 3,200.00
Miscellaneous Income	22.69	5,100.00	(5,077.31)	\$ 45.38
New Installation	700.00	50.00	650.00	\$ 1,400.00
Penalties	823.96	1,908.21	(1,084.25)	\$ 1,665.00
Plumbing Inspec.	40.00	100.00	(60.00)	\$ 100.00
Poly Cart	977.37	1,922.67	(945.30)	\$ 1,975.00
Reconnect Fee		209.91	(209.91)	\$ 209.91
Returned Check Fee		75.00	(75.00)	\$ 75.00
Returned Check Payment		278.76	(278.76)	\$ 278.76
Sale Tax Income	5,270.22	11,400.00	(6,129.78)	\$ 11,425.00
Waste Disposal Income	15,997.00	31,986.21	(15,989.21)	\$ 37,200.00
Sale of Property/Vehicles				\$ 14,921.15
Water Sales	50,644.23	110,436.15	(59,791.92)	\$ 112,475.00
Revenue	\$77,889.99	\$170,136.12	(\$92,246.13)	\$ 187,700.20
Expenses				
Audit		1,202.25	(1,202.25)	\$ 4,000.00
Bank Service Charges	57.42	216.61	(159.19)	\$ 100.00
Dues and Subscriptions	386.80	386.80	0.00	\$ 400.00
Equipment Repair & Maint	3,020.85		3,020.85	\$ 3,500.00
Fuel	1,399.82	2,924.34	(1,524.52)	\$ 3,000.00
Insurance	3,172.50	1,414.22	1,758.28	\$ 3,172.50
Lease	762.62	727.38	35.24	\$ 762.62
Licenses and Permits	75.00	1,381.60	(1,306.60)	\$ 1,000.00
Office Supplies	95.54	492.42	(396.88)	\$ 200.00
Payroll Expenses	27,014.73	82,847.58	(55,832.85)	\$ 84,347.58
Postage	523.79	1,621.47	(1,097.68)	\$ 2,000.00
Returned Chk Chrg		210.36	(210.36)	\$ 75.00
Sales Tax Payable	5,051.00	11,172.00	(6,121.00)	\$ 11,000.00
Shop Supplies	21.55	39.63	(18.08)	\$ 63.13
Software & Computers	508.00	1,032.36	(524.36)	\$ 3,000.00
System Maint/Repair/Parts	4,054.24	14,257.46	(10,203.22)	\$ 5,000.00
Vehicle/Equipment Purchase				\$ 7,054.05
Uniforms	203.85			\$ 1,500.00
Utilities	8,594.38	13,276.64	(4,682.26)	\$ 14,000.00
Vehicle Maint	456.65	510.00	(53.35)	\$ 913.30
Waste Disposal Transfer	16,816.66	32,173.00	(15,356.34)	\$ 36,173.00
Water Meter Deposit Transfer	1,900.00	4,200.00	(2,300.00)	\$ 3,000.00
Refund overpayme	50.87	50.00	0.87	\$ 100.00
Expenses	\$74,166.27	\$170,136.12	(\$96,173.70)	\$ 184,361.18
Revenue Less Expenditures	\$3,723.72	\$0.00		\$ 3,339.02
Net Change in Fund Balance	\$3,723.72	\$0.00		
Beginning Balance :	6,508.91			
Change	4,479.19			
Ending Balance:	10,988.10			

Fund: Water Revenue Fund
 Period: 1/1/2011 to 6/30/2011
 Budget: Water Revenue Budget

7/12/2011

Water Capital Improvement Fund

12:42 PM

Statement of Revenue and Expenditures

	Current Period	Annual Budget	Annual Budget	
	Jan 2011 Jun 2011 Actual	Jan 2011 Dec 2011	Jan 2011 Dec 2011 Variance	
Revenue & Expenditures				
Revenue				
City Sales Tax - Income	21,489.09	50,932.57	(29,443.48) \$	50,503.21
USDA				\$ 130,136.79
Interest Income	1,101.71	109.95	991.76 \$	1,500.00
Refund Permit Deposit	3,000.00		3,000.00 \$	3,000.00
Revenue	\$25,590.80	\$51,042.52	(25,451.72) \$	185,140.00
Expenses				
Bank Service Charges		89.20	(89.20)	
Mileage- reimbursed	144.84		144.84 \$	200.00
Miscellaneous Expense	232.72		232.72 \$	500.00
Postage	39.05		39.05 \$	80.00
System Maint/Repair/Parts	3,675.52	12,374.98	(8,699.46) \$	8,000.00
USDA Loan Repayment	13,909.01		13,909.01 \$	31,360.00
Water Project Expense	3,773.82	38,578.34	(34,804.52) \$	145,000.00
Expenses	\$21,774.96	\$51,042.52	(29,267.56) \$	185,140.00
Revenue Less Expenditures	\$3,815.84	\$0.00	3,815.84 \$	-
Net Change in Fund Balance	\$3,815.84	\$0.00		

Fund Balances

Beginning Fund Balance	122,198.49	
Net Change in Fund Balance	10,100.42	0.00
Ending Fund Balance	132,298.91	

Report Options

Fund: Water Capital Improvement Fund

Period: 1/1/2011 to 6/30/2011

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Display Subtotals: Yes

Revenue Reporting Method: Actual - Budget

Expense Reporting Method: Actual - Budget

Norfolk Water Construct Fund
Profit & Loss Budget vs. Actual
January through December 2011

Revision of

	Jan - 6/30/11	Budget	\$ Over Budget	2011 Budget
Income				
Interest	\$ 240.37	\$ -	\$ 240.37	\$344.65
USDA Funding	\$ 300,000.00	\$ 563,300.00	\$ (263,300.00)	\$485,300.00
Total Income	\$ 300,240.37	\$ 563,300.00	\$ (263,059.63)	\$485,644.65
Expense				
Bank Chg	\$ 12.00	\$ -	\$ 12.00	\$12.00
Engineer Services	\$ 11,471.82	\$ 19,364.84	\$ (7,893.02)	\$13,631.40
Interest Payment on Loan	\$ 23,868.53	\$ -	\$ 23,868.53	\$23,868.53
Legal Services		\$ -	\$ -	\$1,521.90
Water Project Expenditures		\$ -	\$ -	
Additional Road Bores	\$ 5,326.00	\$ -	\$ 5,326.00	\$5,326.00
Other				\$130,136.79
Contract #1	\$ 2,742.95	\$ 10,192.66	\$ (7,449.71)	\$42,006.42
Contract #2				
Contract #3	\$ 197,194.54	\$ 293,811.81	\$ (96,617.27)	\$231,081.61
Contract #4	\$ 17,980.00	\$ 39,225.83	\$ (21,245.83)	\$38,060.00
Total Water Project Expenditures	\$ 223,243.49	\$ 362,595.14	\$ (139,351.65)	\$446,610.82
Total Expense	\$ 258,595.84	\$ 381,959.98	\$ (123,364.14)	485,644.65
Net Income	\$ 41,644.53	\$ 181,340.02	\$ (139,695.49)	-

**CITY OF NORFORK
RESOLUTION 2011 -07**

Be it resolved by the City Council of the City of Norfolk, Arkansas, a resolution authorizing the Mayor of the City of Norfolk to purchase a utility work truck for the City of Norfolk Water, Sewer, Street and General departments in the amount not to exceed \$-13,995 plus tax.

Whereas, the City Council of the City of Norfolk recognizes that the 1999 GMC Sanoma truck is in very poor condition; has become unreliable and costly as a city work truck, and

Whereas, the City Council is committed to providing public utility services to the citizens of Norfolk in an efficient and productive manner, and

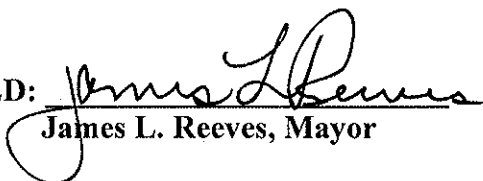
Whereas, the City Council has determined that it is necessary to replace the current vehicle with a truck that will allow city workers to do their job, and

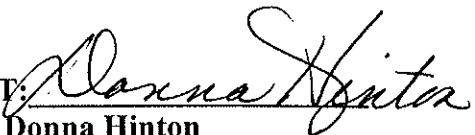
Whereas, the funds are available in the City of Norfolk General, Street, Water and Sewer Funds and appropriated in the budget for this purpose, and

Whereas, research to purchase a suitable truck has resulted in the following: Locating of a used low mileage 2004 Chevrolet Silverado 4X4 one ton flat bed truck with the required options for a price of \$13,995.

Therefore, be it resolved that the City Council of the City of Norfolk, Arkansas hereby appropriates the sum of \$ 13,995. plus tax to purchase the used 2004 Chevrolet Silverado Truck.

THIS RESOLUTION ADOPTED IN REGULAR SESSION August 16, 2011.

APPROVED: 
James L. Reeves, Mayor

ATTEST: 
Donna Hinton
Recorder/Treasurer

SEAL:

**CITY OF NORFORK
RESOLUTION 2011- 08**

Be it resolved by the City Council of the City of Norfolk, Arkansas, a resolution authorizing the one-time payment of a non reoccurring compensation payment to full and part time employees in the City of Norfolk.

Whereas, employee compensation was not adjusted at the end of 2010 or the beginning of 2011 due to the uncertain financial condition of the City, and;

Whereas, the City has taken care to work more cost effectively and has generated a small amount of revenue by holding an auction to liquidate property and equipment no longer needed by the City, and

Whereas, the City Council agreed to make a mid-year review of the financial condition of the City and employee compensation, and

Therefore, be it resolved that the City Council of the City of Norfolk, Arkansas hereby authorizes a one-time non-reoccurring compensation payment to full and part time employees in the City of Norfolk to be calculated by the following formula:

Payment equal to compensation for one normal work week.

THIS RESOLUTION ADOPTED IN REGULAR SESSION __August 16, 2011.

APPROVED: James L. Reeves ATTEST: Donna Hinton
James L. Reeves, Mayor Donna Hinton
Recorder/Treasurer

SEAL:

**CITY OF NORFORK
RESOLUTION 2011 -09**

Be it resolved by the City Council of the City of Norfolk, Arkansas, a resolution requesting that Arkansas Highway and Transportation Department (AHTD) include sidewalk, curbing and lighting in the Norfolk River bridge replacement project.

Whereas, the City Council of the City of Norfolk has been notified of the AHTD plan to replace the Norfolk River Bridge and upgrade Highway 5 on both ends of that bridge; and

Whereas, AHTD has requested the suggestions and input of the local citizens and community, and

Whereas, the City Council is committed safety and well being of the citizens of Norfolk, and

Whereas, there is a relatively high and steady volume of traffic passing through the City of Norfolk; and

Whereas, there is a considerable amount of foot traffic across the bridge and along the core business district located on both sides of Hwy 5, and

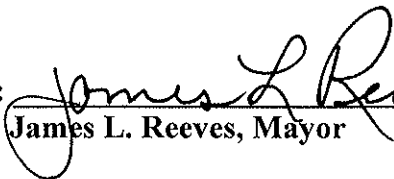
Whereas, there is no safe passage/walk ways nor curbing in several areas between the River Ridge Road on the north side of the Bridge and through Norfolk to 4th Street the absents of which endanger pedestrians; and

Whereas, this would be logical and appropriate to include safe walkways, curbing and lighting across the bridge and along Highway 5 in the State Highway right of way as part of the current project plan.

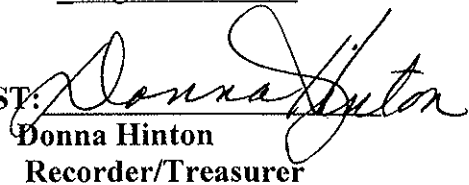
Therefore, be it resolved that the City Council of the City of Norfolk, Arkansas hereby requests that a safe lighted pedestrian passage over the bridge and along Highway 5 and curbing be included in the planned project.

THIS RESOLUTION ADOPTED IN REGULAR SESSION August 16, 2011.

APPROVED:


James L. Reeves, Mayor

ATTEST:


Donna Hinton
Recorder/Treasurer

SEAL:

**CITY OF NORFORK
RESOLUTION 2011-10**

A Resolution setting the mill rate for the City of Norfolk to be used by the Baxter County Quorum Court to levy taxes to be assessed in 2011 and collected in 2012

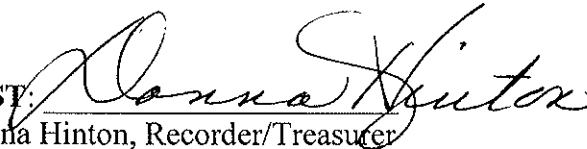
Whereas, the Baxter County Quorum Court is required by Arkansas Statute Annotated 26-28-103 to levy all taxes at the regular meeting in November of each year, and

Whereas, the City Council of Norfolk determines the mill rate to be used by the County Quorum Court, and

Whereas, the City Council sets the mill rate for the General fund to be 5 mills and the Street fund to be 1.9 mills for the taxes assessed in 2011 to be collected in 2012.

Now therefore be it resolved by the City council of the City of Norfolk, Arkansas that approval of this resolution be adopted this 20 day of September, 2011.

APPROVED: _____
James Reeves, Mayor

ATTEST: 
Donna Hinton, Recorder/Treasurer

Seal:

**CITY OF NORFORK
RESOLUTION 2011-11**

Be it hereby resolved by the City Council of the City of Norfolk, Arkansas, a resolution authorizing the Mayor of the City of Norfolk to proceed with the sale of the 1999 GMC Pickup Truck. Reference State Code 14-54-302 (c)

Whereas, the City Council of the City of Norfolk recognizes that the City no longer has a need this truck, and

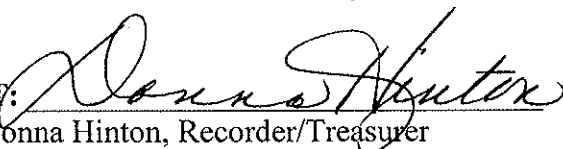
Whereas, the City Council will receive sealed bids at the Norfolk City Hall for the sale of the truck as is until 6:30 PM on October 18,2011, and

Whereas, the City Council will open all bids and award the sale to the highest bidder at the regularly scheduled Council meeting on October 18, 2011.

Therefore, be it resolved the City Council of the City of Norfolk, Arkansas, hereby authorizes the Recorder/Treasurer and the Mayor to sign any and all legal documents transferring ownership of the 1999 GMC Pickup Truck upon receipt of payment in the amount of the winning bid.

THIS RESOLUTION ADOPTED IN SPECIAL SESSION September 20, 2011.

APPROVED: _____
James L. Reeves, Mayor

ATTEST: 
Donna Hinton, Recorder/Treasurer

SEAL:

**CITY OF NORFORK
RESOLUTION 2011 -12**

Be it resolved by the City Council of the City of Norfolk, Arkansas, a resolution authorizing the Mayor of the City of Norfolk to purchase a 2004 or newer 4 WD SUV for the City of Norfolk General department in the amount not to exceed \$16,000 plus tax.

Whereas, the City Council of the City of Norfolk recognizes that the 1997 Ford Crown Victoria car is in very poor condition; has become unreliable and costly as a city car and unusable as a patrol car, and

Whereas, the City Council is committed to providing continued services to the citizens of Norfolk in an efficient and productive manner, and

Whereas, the City Council has determined that it is necessary to replace the current vehicle with a 4WD SUV that can also serve as a backup patrol car in emergencies and/or inclement weather as well as transportation to meetings/training for city employees, and

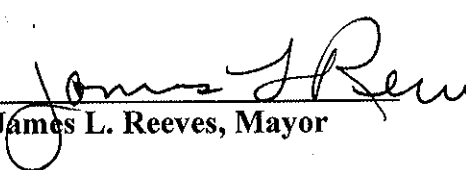
Whereas, the funds are available in the City of Norfolk General Funds and hereby appropriated in the 2011 budget for this purpose, and

Whereas, research to locate a suitable vehicle has begun with the required options within the price range of \$16K.

Therefore, be it resolved that the City Council of the City of Norfolk, Arkansas hereby appropriates the sum of \$ 16,000. plus tax to purchase a used 2004 or newer 4WD SUV.

THIS RESOLUTION ADOPTED IN REGULAR SESSION 11/15, 2011.

APPROVED:


James L. Reeves, Mayor

ATTEST:


Donna Hinton
Recorder/Treasurer

SEAL:

**CITY OF NORFORK
RESOLUTION 2011- 13**

Be it hereby resolved by the City Council of the City of Norfolk, Arkansas, a resolution authorizing the Mayor of the City of Norfolk to proceed with the sale of the 1997 Ford Crown Victoria car. Reference State Code 14-54-302 (c)

Whereas, the City Council of the City of Norfolk recognizes that the City no longer has a need this vehicle, and

Whereas, the City Council will receive sealed bids at the Norfolk City Hall for the sale of the vehicle as is until 6:30 PM on January 17, 2012 and

Whereas, the City Council will open all bids and award the sale to the highest bidder at the regularly scheduled Council meeting on January 17, 2012.

Therefore, be it resolved the City Council of the City of Norfolk, Arkansas, hereby authorizes the Recorder/Treasurer and the Mayor to sign any and all legal documents transferring ownership of the 1997 Ford Crown Victoria car upon receipt of payment in the amount of the winning bid.

THIS RESOLUTION ADOPTED IN REGULAR SESSION December 13, 2011.

APPROVED:


James L. Reeves, Mayor

ATTEST:



Donna Hinton, Recorder/Treasurer

SEAL:

CITY OF NORFORK RESOLUTION # 2011-13 WAS POSTED FOR THIRTY DAYS IN FIVE PUBLIC LOCATIONS AFTER ITS PASSAGE 11/15/11.

THOSE LOCATIONS WERE:

- (1) THE NORFORK CITY HALL
- (2) OZARK FOODS - NORFORK
- (3) THE NORFORK U.S. POST OFFICE
- (4) WOODSMAN STORE
- (5) HUGHES GROCERY

 12/19/11
DONNA HINTON DATE
RECORDER /TREASURER

SEAL

**CITY OF NORFORK
RESOLUTION 2011-14**

**A RESOLUTION ADOPTING THE 2011 BUDGET REVISION FOR THE CITY OF
NORFORK, ARKANSAS**

Whereas, it is the requirement of the City of Norfolk to adopt a budget for the year 2011; and

Whereas, the City Council of Norfolk has made a comprehensive end of the year study of the actual revenue and expense and review of the final budget for 2011, and

Whereas, it is the opinion of the City Council that the following revised schedules and exhibits of financial information prepared and reviewed reflect the actual funds carried in, revenues and expenditures for the period of January 1, 2011 thru December 31, 2011 as detailed by line item in the attached exhibit.

	Revenue/Carry in	Expense
General	\$ 345,810.63	\$ 342,754.28
Street	\$ 71,384.31	\$ 42,097.25
Sewer	\$ 38,661.44	\$ 23,042.15
Water	\$ 180,536.85	\$ 140,791.16
Water Construction	\$ 519,121.67	\$ 417,815.91
Water Capital Imp.	\$ 150,188.14	\$ 125,150.51
*Horace Mann School	\$ 1,922.73	\$ 10.00

*Funds to be generated and expended per grants awarded.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
NORFORK, ARKANSAS THAT APPROVAL OF THE FINAL BUDGET FOR 2011 BY
THIS RESOLUTION BE ADOPTED THIS 17TH DAY OF JANUARY,
2012.**

APPROVED:  ATTEST: 
James Reeves, Mayor Donna Hinton, Recorder/Treasurer

City of Norfolk - 2011 Final Budget - Resolution 2011-xx										
REVENUE	GENERAL	LAW ENFORCEMENT	PARK	WATER	WATER CAPITAL	SEWER	STREET	CONSTRUCTION	HORACE MANIN	ALL ACCOUNTS
City of Norfolk - 2011 Final										
Carried in Funds/Liquidated Assets	\$ 37,196.18			\$ 5,994.53	\$ 33,344.83	\$ 9,222.62	\$ 15,520.84	\$ 33,344.83	\$ 1,248.98	\$135,812.81
Account Transfer	\$18,537.02									\$18,537.02
Act 1053				\$1,057.04						\$1,057.04
Building Permitt	\$468.50									\$468.50
Business Lic	\$350.00									\$350.00
Borrowed/Grant Funds								\$485,300.00		\$485,300.00
City Jail Fee Income		\$2,569.00								\$2,569.00
Bank Correction	\$2,598.78									\$2,598.78
City Sales Tax Income	\$54,008.34				\$54,008.34					\$108,016.68
Com. Gr. Rent			\$650.00							\$650.00
County Use & Sales Tax		\$892.50								\$71,862.78
Court Automation Income		\$15,025.00								\$892.50
Fines & Court Costs Income										\$15,025.00
Franchise Fee	\$27,529.63									\$27,529.63
Fund Raising/Donations										\$673.75
General Revenues	\$7,100.27			\$1,250.00						\$7,100.27
Hook-up Fees										\$1,250.00
Child Protection Act		\$6.25								\$6.25
Hwy Turnback	\$15,970.45						\$26,116.27			\$42,086.72
Interest Income	\$1,203.10			\$2,500.00		\$1,262.54	\$496.97	\$476.84		\$5,920.47
Meter Deposit	\$2,771.27	\$345.00	\$100.00	\$80.89	\$2,369.34	\$294.32	\$351.23			\$3,942.71
Miscellaneous Income				\$700.00						\$700.00
New Installation				\$40.00						\$40.00
Plumbing Inspec				\$1,914.32						\$1,914.32
Poly Cart							\$27,544.18			\$27,544.18
Property Tax Income	\$49,083.10			\$125.24						\$49,208.34
Reconnect Fee				\$25.00						\$25.00
Returned Check Fee				\$49.90						\$49.90
Returned Check Payment										\$60,954.25
Reimbursements/Rebates		\$488.62		\$10,880.42	\$60,465.63					\$10,880.42
Sale Tax collected										\$27,238.15
Sewer Fees				\$1,845.50		\$27,238.15				\$29,083.65
Utility Penalty						\$461.81				\$461.81
Warrant Fee Income		\$400.00								\$400.00
Waste Disposal Income	\$35,722.09			\$31,204.05						\$66,926.14
Water Sales				\$106,962.73						\$106,962.73
Sale of Property	\$932.75			\$15,855.55		\$182.00	\$1,354.82			\$18,325.12
TOTAL INCOME	\$325,334.26	\$19,726.37	\$750.00	\$180,536.85	\$150,188.14	\$38,661.44	\$71,384.31	\$519,121.67	\$1,922.73	\$1,307,625.77

W. Hunter

City of Norfolk - 2011 Final Budget -Resolution 2011-xx										
REVENUE	GENERAL	LAW ENFORCEMENT	PARK	WATER	WATER CAPITAL	SEWER	STREET	WATER CONSTRUCTION	HORACE MANN	ALL ACCOUNTS
City of Norfolk - 2011 Final										
EXPENSE										
Attorney Fees		\$1,492.50								\$1,492.50
Audit				\$2,842.50						\$5,685.00
Direct deposit/Street	\$15,970.45					\$2,842.50	\$2,069.20			\$18,039.65
Bank Service Charges	\$87.38									\$340.78
Building Inspector	\$2,022.25				\$0.00			\$12.00		\$2,022.25
Building Permit Expense	\$7.12									\$7.12
City Buildings	\$2,007.17									\$2,007.17
City Sales Tax Transfer	\$54,008.34									\$54,008.34
Cleaning	\$1,725.00									\$1,725.00
Copier Contract	\$1,496.91									\$1,496.91
Dues/Subscriptions/Membership	\$3,138.70	\$150.00		\$386.80						\$3,675.50
Equipment/Vehicle Purchase	\$15,500.00			\$0.00		\$0.00	\$459.55			\$15,959.55
Equipment Repair & Maint	\$837.41			\$3,206.16		\$140.55	\$1,013.91			\$5,198.03
Engineer Services								\$18,473.82		\$18,473.82
Fuel	\$3,206.83	\$2,182.47		\$2,989.06		\$554.56	\$730.03			\$9,662.95
General Election	\$300.69									\$300.69
Insurance	\$2,977.72	\$287.00		\$3,907.52		\$619.27	\$463.25			\$8,254.76
Interest Expense										\$23,868.53
Jail Fee		\$3,000.00								\$3,000.00
Judge's Court Fee		\$257.00								\$257.00
Lease										\$1,688.72
Legal Fees	\$540.00			\$762.62		\$694.57				\$2,061.90
License	\$26.00			\$75.00		\$160.00		\$1,521.90		\$261.00
Mileage	\$1,178.61				\$144.84					\$1,323.45
Miscellaneous Expense	\$1,370.15	\$29.14	\$50.57	\$83.91	\$232.72	\$149.32	\$407.95			\$2,323.76
Office Furnishings	\$271.84									\$271.84
Office Supplies	\$2,515.86	\$396.29		\$300.85			\$0.00			\$3,213.00
Patrol car maintenance		\$187.96								\$187.96
Payroll Expenses	\$125,068.05	\$12,900.16		\$45,080.16		\$10,331.77	\$13,123.24			\$206,503.38
Pictometry	\$337.32									\$337.32
Playground/City Parks			\$1,200.00							\$1,200.00
Postage	\$1,274.76			\$1,449.83	\$39.05		\$0.00			\$2,763.64
Publication	\$159.05									\$159.05
Radar Maint		\$35.00								\$35.00
Refund/Overpayment				\$50.87						\$50.87
Sales Tax Payable				\$11,330.00						\$11,330.00
Shop Supplies				\$206.22		\$0.00	\$337.50			\$543.72
Software & Computers	\$7,603.54	\$4,191.24		\$665.50		\$157.50				\$12,617.78
System Maint/Repair/Parts				\$8,107.15	\$3,675.52	\$452.90				\$12,235.57
Systems/Permits/License/Fees				\$1,234.00		\$480.00				\$1,714.00
Termite Contract	\$192.24									\$192.24
Training/Meetings	\$7,971.19	\$187.88								\$8,159.07

Signature

City of Norfolk - 2011 Final Budget - Resolution 2011-xx										
REVENUE	GENERAL	LAW ENFORCEMENT	PARK	WATER	WATER CAPITAL	SEWER	STREET	WATER CONSTRUCTION	HORACE MANN	ALL ACCOUNTS
Transfer Funds	\$0.00									\$0.00
Uniforms	\$1,318.38	\$1,601.68		\$1,522.23		\$605.95	\$573.21			\$9,621.45
USDA Loan Repayment					\$37,429.01	\$3,996.00				\$41,425.01
Utilities	\$16,041.61	\$245.82	\$242.16	\$17,085.59		\$1,054.95	\$6,353.68			\$41,023.81
Vehicle Maint	\$973.21			\$1,151.70		\$182.31	\$290.47			\$2,597.69
Waste Contract	\$33,061.54									\$33,061.54
Waste Disposal Transfer				\$35,722.09						\$35,722.09
Water Meter Deposit Transfer				\$2,400.00						\$2,400.00
Water Project Expense					\$83,629.37			\$373,939.66		\$457,569.03
Web Site	\$269.88									\$269.88
Youth Center			\$9,600.00							\$9,600.00
Street Work							\$15,435.00			\$15,435.00
Water Analysis						\$620.00				\$620.00
TOTAL EXPENSE	\$303,459.20	\$27,144.14	\$11,324.26	\$140,791.16	\$125,150.51	\$23,042.15	\$41,256.99	\$417,815.91	\$10.00	\$1,089,994.32
NET	\$21,875.06	-\$7,417.77	-\$10,574.26	\$39,745.69	\$25,037.63	\$15,619.29	\$30,127.32	\$101,305.76	\$1,912.73	\$114,412.96
Reserve Accounts 12/31/11	\$ 32,947.10				\$ 167,751.86	\$ 92,048.63	\$ 36,394.48			\$329,142.07

W. Hinton

General Fund

1:57 PM

Statement of Revenue and Expenditures

	Current Period	Annual Budget	Annual Budget	2011 Final Budget
	Jan 2011 Dec 2011 Actual	Jan 2011 Dec 2011	Jan 2011 Dec 2011 Variance	
Revenue & Expenditures				
Revenue				
General Dept				
Account Transfer - Income	18,537.02	118,297.94	(99,760.92)	18,537.02
Bank Correction	2,598.78	0.00	2,598.78	2,598.78
Building Permit	468.50	672.00	(203.50)	468.50
Business Lic.	350.00	500.00	(150.00)	350.00
City Sales Tax - Income	54,008.34	42,978.18	11,030.16	54,008.34
County Use & Sales Tax	71,862.78	69,755.28	2,107.50	71,862.78
Franchise Fee	27,529.63	27,496.56	33.07	27,529.63
General Revenues	7,100.27	6,966.27	134.00	7,100.27
Hwy. Turnback	15,970.45	27,827.32	(11,856.87)	15,970.45
Interest Income	1,203.10	1,249.44	(46.34)	1,203.10
Miscellaneous Income	2,759.71	3,023.20	(263.49)	2,759.71
Overpayment	11.56	0.00	11.56	11.56
Property Tax Income	49,083.10	43,996.46	5,086.64	49,083.10
Sale of Property	932.75	0.00	932.75	932.75
Waste Disposal Income	35,722.09	33,633.32	2,088.77	35,722.09
General Dept Totals	\$288,138.08	\$376,395.97	(88,257.89)	288,138.08
Law Enforcement Dept				
Child Protection Act Income	6.25	0.00	6.25	6.25
City Jail Fee Income	2,569.00	2,610.00	(41.00)	2,569.00
Court Automation Income	892.50	715.00	177.50	892.50
Fines & Court Costs Income	15,025.00	14,491.50	533.50	15,025.00
Miscellaneous Income	345.00	260.00	85.00	345.00
Reimbursed Expenses	488.62	0.00	488.62	488.62
Warrant fee Income	400.00	400.00	0.00	400.00
Law Enforcement Dept Totals	\$19,726.37	\$18,476.50	1,249.87	19,726.37
Park Dept				
Com. Ctr. Rent	650.00	500.00	150.00	650.00
Miscellaneous Income	100.00	100.00	0.00	100.00
Park Dept Totals	\$750.00	\$600.00	150.00	750.00
Revenue	\$308,614.45	\$395,472.47	(86,858.02)	308,614.45
Expenses				
General Dept				
Bank Service Charges	87.38	100.00	(12.62)	87.38
Building Inspector	2,022.25	2,500.00	(477.75)	2,022.25
Building Permit Expense	7.12	25.00	(17.88)	7.12
City Buildings	2,007.17	932.48	1,074.69	2,007.17
City Sales Tax - expense	54,008.34	42,978.18	11,030.16	54,008.34
Cleaning	1,725.00	1,850.00	(125.00)	1,725.00
Copier	1,496.91	1,500.00	(3.09)	1,496.91
Direct Deposit Street	15,970.45	24,520.00	(8,549.55)	15,970.45
Dues and Subscriptions	3,138.70	300.00	2,838.70	3,138.70
Equipment	15,500.00	100.00	15,400.00	15,500.00
Equipment Repair & Maint	837.41	1,304.20	(466.79)	837.41
Food for Prisoners	826.68	450.00	376.68	826.68
Fuel	3,206.83	3,000.00	206.83	3,206.83
General Election	300.69	300.69	0.00	300.69
Insurance	2,977.72	2,398.31	579.41	2,977.72
Legal Fees	540.00	1,000.00	(460.00)	540.00
Licenses and Permits	26.00	0.00	26.00	26.00
Mileage- reimbursed	1,035.81	1,855.14	(819.33)	1,035.81
Miscellaneous Expense	1,370.15	1,000.00	370.15	1,370.15
Office Furnishings	271.84	300.00	(28.16)	271.84
Office Supplies	2,515.86	2,200.00	315.86	2,515.86

General Fund

1:57 PM

Statement of Revenue and Expenditures

Payroll Expenses	125,068.05	181,025.89	(55,957.84)	125,068.05
Pictometry	337.32	674.64	(337.32)	337.32
Postage	1,274.76	2,384.86	(1,110.10)	1,274.76
Publication	159.05	600.00	(440.95)	159.05
Software & Computers	7,603.54	11,000.00	(3,396.46)	7,603.54
Termite Contract	192.24	200.00	(7.76)	192.24
Training/Meetings/Meals	7,971.19	9,036.02	(1,064.83)	7,971.19
Transfer Funds	0.00	100.00	(100.00)	0.00
Travel	142.80	0.00	142.80	142.80
Uniforms	1,318.38	0.00	1,318.38	1,318.38
Utilities	16,041.61	17,500.00	(1,458.39)	16,041.61
Vehicle Maint	973.21	546.23	426.98	973.21
Waste Contract	33,061.54	32,000.00	1,061.54	33,061.54
Web Site	269.88	500.00	(230.12)	269.88
General Dept Totals	\$304,285.88	\$344,181.64	(39,895.76)	304,285.88
Law Enforcement Dept				
Attorney Fees	1,492.50	2,225.00	(732.50)	1,492.50
Dues and Subscriptions	150.00	200.00	(50.00)	150.00
Fuel	2,182.47	2,500.00	(317.53)	2,182.47
Insurance	287.00	0.00	287.00	287.00
Jail Fee	3,000.00	3,000.00	0.00	3,000.00
Judge's Court Fee	257.00	257.00	0.00	257.00
Miscellaneous Expense	29.14	100.00	(70.86)	29.14
Office Supplies	396.29	500.00	(103.71)	396.29
Patrol car maintenance	187.96	278.72	(90.76)	187.96
Payroll Expenses	12,900.16	16,267.00	(3,366.84)	12,900.16
Radar Maint	35.00	70.00	(35.00)	35.00
Software & Computers	4,191.24	3,240.00	951.24	4,191.24
Training/Meetings/Meals	187.88	375.76	(187.88)	187.88
Uniforms	1,601.68	1,400.00	201.68	1,601.68
Utilities	245.82	311.22	(65.40)	245.82
Law Enforcement Dept Totals	\$27,144.14	\$30,724.70	(3,580.56)	27,144.14
Park Dept				
Lease	231.53	231.53	0.00	231.53
Miscellaneous Expense	50.57	0.00	50.57	50.57
Playground/City Parks	1,200.00	2,000.00	(800.00)	1,200.00
Utilities	242.16	180.00	62.16	242.16
Youth Center	9,600.00	9,600.00	0.00	9,600.00
Park Dept Totals	\$11,324.26	\$12,011.53	(687.27)	11,324.26
Expenses	\$342,754.28	\$386,917.87	(44,163.59)	342,754.28
Revenue Less Expenditures	(\$34,139.83)	\$8,554.60		(34,139.83)
Net Change in Fund Balance	(\$34,139.83)	\$8,554.60		(34,139.83)

Fund Balances

Beginning Fund Balance	88,689.44	
Net Change in Fund Balance	(34,139.83)	8,554.60
Ending Fund Balance	48,771.74	

Report Options

Fund: General Fund

Period: 1/1/2011 to 12/31/2011

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Display Subtotals: Yes

Revenue Reporting Method: Actual - Budget

Expense Reporting Method: Actual - Budget

Budget: GENERAL FUND MASTER

Water Revenue Fund

12:58 PM

Statement of Revenue and Expenditures

	Current Period Jan 2011 Dec 2011 Actual	Annual Budget Jan 2011 Dec 2011	Annual Budget Jan 2011 Dec 2011 Variance	2011 Final Budget
Revenue & Expenditures				
Revenue				
Act 1053	1,057.04	1,170.00	(112.96)	1,057.04
Hook-up Fees	1,250.00	1,500.00	(250.00)	1,250.00
Interest Income	111.68	60.00	51.68	111.68
Meter Deposit	2,500.00	3,200.00	(700.00)	2,500.00
Miscellaneous Income	80.89	45.38	35.51	80.89
New Installation	700.00	1,400.00	(700.00)	700.00
Penalties	1,845.50	1,665.00	180.50	1,845.50
Plumbing Inspec.	40.00	100.00	(60.00)	40.00
Poly Cart	1,914.32	1,975.00	(60.68)	1,914.32
Reconnect Fee	125.24	209.91	(84.67)	125.24
Returned Check Fee	25.00	75.00	(50.00)	25.00
Returned Check Payment	49.90	278.76	(228.86)	49.90
Sale of Property	15,855.55	14,921.15	934.40	15,855.55
Sale Tax Income	10,880.42	11,425.00	(544.58)	10,880.42
Waste Disposal Income	31,204.05	37,200.00	(5,995.95)	31,204.05
Water Sales	106,962.73	112,475.00	(5,512.27)	106,962.73
Revenue	\$174,602.32	\$187,700.20	(13,097.88)	174,602.32
Expenses				
Audit	2,842.50	4,000.00	(1,157.50)	2,842.50
Bank Service Charges	179.50	100.00	79.50	179.50
Dues and Subscriptions	386.80	400.00	(13.20)	386.80
Equipment Repair & Maint	3,206.16	3,500.00	(293.84)	3,206.16
Fuel	2,989.06	3,000.00	(10.94)	2,989.06
Insurance	3,907.52	3,172.50	735.02	3,907.52
Lease	762.62	762.62	0.00	762.62
Licenses and Permits	75.00	1,000.00	(925.00)	75.00
Miscellaneous Expense	83.91		83.91	83.91
O&M	114.98		114.98	114.98
Office Supplies	300.85	200.00	100.85	300.85
Payroll Expenses	42,967.32	84,347.58	(41,380.26)	42,967.32
Postage	1,449.83	2,000.00	(550.17)	1,449.83
Refund overpayment	50.87	100.00	(49.13)	50.87
Returned Chk Chrg	2.00	75.00	(73.00)	2.00
Returned Chk NSF	49.90		49.90	49.90
Sales Tax Payable	10,471.00	11,000.00	(529.00)	10,471.00
Shop Supplies	91.24	63.13	28.11	91.24
Software & Computers	665.50	3,000.00	(2,334.50)	665.50
System Maint/Repair/Parts	8,107.15	5,000.00	3,107.15	8,107.15
System Permits/License/Fees	1,234.00		1,234.00	1,234.00
Uniforms	1,522.23	1,500.00	22.23	1,522.23
Utilities	17,085.59	14,000.00	3,085.59	17,085.59
Vehicle Maint	1,151.70	913.30	238.40	1,151.70
Waste Disposal Transfer	35,722.09	36,173.00	(450.91)	35,722.09
Water Meter Deposit Transfer	2,400.00	3,000.00	(600.00)	2,400.00
Expenses	\$137,819.32	\$177,307.13	(39,487.81)	137,819.32
Revenue Less Expenditures	\$36,783.00	\$10,393.07		36,783.00
Net Change in Fund Balance	\$36,783.00	\$10,393.07		36,783.00

Fund Balances

Water Revenue Fund

12:58 PM

Statement of Revenue and Expenditures

Beginning Fund Balance	5,934.53	
Net Change in Fund Balance	36,783.00	10,393.07
Ending Fund Balance	24,841.94	

Report Options

Fund: Water Revenue Fund

Period: 1/1/2011 to 12/31/2011

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Display Subtotals: Yes

Revenue Reporting Method: Actual - Budget

Expense Reporting Method: Actual - Budget

Budget: Water Revenue Budget

Sewer Fund

12:53 PM

Statement of Revenue and Expenditures

	Current Period Jan 2011 Dec 2011 Actual	Annual Budget Jan 2011 Dec 2011	Annual Budget Jan 2011 Dec 2011 Variance	2011 Final Budget
Revenue & Expenditures				
Revenue				
Interest Income	1,262.54	1,102.56	159.98	1,262.54
Miscellaneous Income	294.32	300.00	(5.68)	294.32
Sale of Property	182.00		182.00	182.00
Sewer Fees	27,238.15	27,942.00	(703.85)	27,238.15
Sewer Penalty	461.81	585.00	(123.19)	461.81
Revenue	\$29,438.82	\$29,929.56	(490.74)	29,438.82
Expenses				
Audit	2,842.50	1,000.00	1,842.50	2,842.50
Equipment Repair & Maint	140.55	400.00	(259.45)	140.55
Fuel	554.56	602.40	(47.84)	554.56
Insurance	619.27	479.51	139.76	619.27
Lease	694.57	694.77	(0.20)	694.57
Licenses and Permits	160.00	300.00	(140.00)	160.00
Miscellaneous Expense	149.32	165.00	(15.68)	149.32
Office Supplies		150.00	(150.00)	0.00
Payroll Expenses	10,331.77	12,014.48	(1,682.71)	10,331.77
Reserve fund		4,500.00	(4,500.00)	0.00
Shop Supplies		60.00	(60.00)	0.00
Software & Computers	157.50		157.50	157.50
System Maint/Repair/Parts	452.90	2,000.00	(1,547.10)	452.90
System Permits/License/Fees	480.00		480.00	480.00
Uniforms	605.95	240.00	365.95	605.95
USDA Loan Repayment	3,996.00	3,996.00	0.00	3,996.00
Utilities	1,054.95	1,157.00	(102.05)	1,054.95
Vehicle Maint	182.31	94.00	88.31	182.31
Wasterwater analysis	620.00	700.00	(80.00)	620.00
Expenses	\$23,042.15	\$28,553.16	(5,511.01)	23,042.15
Revenue Less Expenditures	\$6,396.67	\$1,376.40		6,396.67
Net Change in Fund Balance	\$6,396.67	\$1,376.40		6,396.67
Fund Balances				
Beginning Fund Balance	100,127.48			
Net Change in Fund Balance	6,396.67	1,376.40		
Ending Fund Balance	105,404.55			

Report Options

Fund: Sewer Fund

Period: 1/1/2011 to 12/31/2011

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Display Subtotals: Yes

Revenue Reporting Method: Actual - Budget

Expense Reporting Method: Actual - Budget

Budget: Sewer Fund Budget

Street Fund

12:57 PM

Statement of Revenue and Expenditures

	Current Period	Annual Budget	Annual Budget	
	Jan 2011 Dec 2011 Actual	Jan 2011 Dec 2011	Jan 2011 Dec 2011 Variance	
				2011 Final Budget
Revenue & Expenditures				
Revenue				
Hwy. Turnback	26,116.27	27,827.32	(1,711.05)	26,116.27
Interest Income	496.97	501.92	(4.95)	496.97
Miscellaneous Income	351.23		351.23	351.23
Property Tax Income	27,544.18	24,031.75	3,512.43	27,544.18
Sale of Property	1,354.82	1,127.32	227.50	1,354.82
Revenue	\$55,863.47	\$53,488.31	2,375.16	55,863.47
Expenses				
Direct Deposit Street	2,069.20	2,069.20	0.00	2,069.20
Equipment	459.55		459.55	459.55
Equipment Repair & Maint	1,013.91	546.04	467.87	1,013.91
Food for Prisoners	840.26	400.00	440.26	840.26
Fuel	730.03	684.80	45.23	730.03
Insurance	463.25	288.55	174.70	463.25
Miscellaneous Expense	407.95	671.98	(264.03)	407.95
Office Supplies		120.00	(120.00)	0.00
Payroll Expenses	13,123.24	20,500.00	(7,376.76)	13,123.24
Postage	0.00	64.28	(64.28)	0.00
Shop Supplies	337.50		337.50	337.50
Street Work	15,435.00	19,854.64	(4,419.64)	15,435.00
Uniforms	573.21		573.21	573.21
Utilities	6,353.68	6,316.06	37.62	6,353.68
Vehicle Maint	290.47	222.76	67.71	290.47
Expenses	\$42,097.25	\$51,738.31	(9,641.06)	42,097.25
Revenue Less Expenditures	\$13,766.22	\$1,750.00		13,766.22
Net Change in Fund Balance	\$13,766.22	\$1,750.00		
Fund Balances				
Beginning Fund Balance	51,610.47			
Net Change in Fund Balance	13,766.22	1,750.00		
Ending Fund Balance	63,984.97			

Report Options

Fund: Street Fund

Period: 1/1/2011 to 12/31/2011

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Display Subtotals: Yes

Revenue Reporting Method: Actual - Budget

Expense Reporting Method: Actual - Budget

Water Capital Improvement Fund

3:30 PM

Statement of Revenue and Expenditures

	Current Period		Annual Budget	Annual Budget	2011 Final Budget
	Jan 2011	Dec 2011	Jan 2011	Jan 2011	
	Actual		Dec 2011	Dec 2011	Variance
Revenue & Expenditures					
Revenue					
City Sales Tax - Income	54,008.34		50,503.21	3,505.13	54,008.34
Interest Income	2,369.34		1,500.00	869.34	2,369.34
Project Other Income	57,465.63		130,136.79	(72,671.16)	57,465.63
Refund Permit Deposit	3,000.00		3,000.00	0.00	3,000.00
Revenue	\$116,843.31		\$185,140.00	(68,296.69)	116,843.31
Expenses					
Bank Service Charges			200.00	(200.00)	
Mileage- reimbursed	144.84		500.00	(355.16)	144.84
Miscellaneous Expense	232.72		80.00	152.72	232.72
Postage	39.05			39.05	39.05
System Maint/Repair/Parts	3,675.52		8,000.00	(4,324.48)	3,675.52
USDA Loan Repayment	37,429.01		31,360.00	6,069.01	37,429.01
Water Project Expense	83,629.37		145,000.00	(61,370.63)	83,629.37
Expenses	\$125,150.51		\$185,140.00	(59,989.49)	125,150.51
Revenue Less Expenditures	(\$8,307.20)		\$0.00		(8,307.20)
Net Change in Fund Balance	(\$8,307.20)		(\$0.00)		(8,307.20)

Fund Balances

Beginning Fund Balance	199,193.98		
Net Change in Fund Balance	(8,307.20)	0.00	
Ending Fund Balance	190,886.78		

Report Options

Fund: Water Capital Improvement Fund

Period: 1/1/2011 to 12/31/2011

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Display Subtotals: Yes

Revenue Reporting Method: Actual - Budget

Expense Reporting Method: Actual - Budget

Horace Mann Fund
Statement of Revenue and Expenditures

Current Period
Jan 2011
Dec 2011
Actual

Revenue & Expenditures

Revenue

Donation	55.00
Fund Raising	598.75
Items Sold	20.00

Revenue **\$673.75**

Expenses

Bank Service Charges	10.00
----------------------	-------

Expenses **\$10.00**

Revenue Less Expenditures **\$663.75**

Net Change in Fund Balance **\$663.75**

Fund Balances

Beginning Fund Balance	1,248.98
Net Change in Fund Balance	663.75
Ending Fund Balance	1,912.73

Report Options

Fund: Horace Mann Fund
Period: 1/1/2011 to 12/31/2011
Detail Level: Level 1 Accounts
Display Account Categories: Yes
Display Subtotals: Yes
Revenue Reporting Method: Actual - Budget
Expense Reporting Method: Actual - Budget

1 1 1
1248.98
673.75
1922.73

11:46 AM
01/06/12
Cash Basis

Norfolk Water Construct Fund Custom Summary Report January through December 2011

	<u>Jan - Dec 11</u>
Income	
Interest	476.84
USDA Funding	<u>485,300.00</u>
Total Income	485,776.84
Expense	
Bank Chg	12.00
Engineer Services	18,473.82
Interest Payment on Loan	23,868.53
Legal Services	1,521.90
Water Project Expenditures	<u>373,939.66</u>
Total Expense	<u>417,815.91</u>
Net Income	<u><u>67,960.93</u></u>

485,776.84
33,344.83

519,121.67

Donna Hinton

From: David Schoen [dschoen@arml.org]
Sent: Thursday, January 05, 2012 3:14 PM
To: crt_list
Subject: RE: Final Budget 2011
Attachments: image001.jpg

You can use your carry over funds to balance. The council needs to approve a revised budget appropriating those funds for the purposes where there was a shortfall.

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From: Donna Hinton [mailto:rectreas@centurytel.net]
Sent: Thursday, January 05, 2012 3:11 PM
To: crt_list
Subject: Final Budget 2011

My actual revenue came in less than anticipated and is lower than the actual expense(which also came in lower than budgeted) so it shows a loss. This will become my final budget figures. However, the beginning fund(carry in) balance was in excess of the loss so my fund is still in the black. Is my budget in a deficit or do the carry in funds make it okay? If this constitutes a deficit, how do I correct the situation after the fact.

Donna Hinton,Recorder Treasurer
City of Norfolk
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