

**City of Norfolk
Regular Council Meeting
January 18, 2011**

Meeting was called to order at 6:30 PM by Mayor, James Reeves

Mayor

Jim Reeves

Recorder/Treasurer

Donna Hinton

Council

Jimmy Mincey

Nina Brewer

Ray Davis

Don Sappington

Lisa Harrison

Paul Beavers

Guest

Leon Alexander

Rich Fischer

Chris Perry

And there may be others that did not sign in or names were illegible.

Meeting Notes:

Roll call was taken: All the members of the Council were present to establish a quorum.

Consent of Agenda: No changes were made.

Approvals:

Minutes of the December 7, 2010 Special Budget Meeting; December 14, 2010 Workshop and December 21, 2010 Council Meeting: Jimmy Mincey made a motion to approve all the minutes for December as written. The motion was seconded by Nina Brewer and carried with 6 votes in favor and 0 votes against.

December Financial Report: A motion was made by Ray Davis to approve the monthly financial reports as written. The motion was seconded by Lisa Harrison and carried with 6 votes in favor and 0 votes against.

Unfinished Business:

2011 Budget Resolution 2011-01: The budget information was approved by motion at the December meeting but the resolution was not acted upon. The Resolution was read. Nina Brewer made a motion to approve Resolution 2011-01 setting the 2011 budget as read. Jimmy Mincey seconded the motion and it carried with 6 votes in favor and 0 votes against.

Request for relief to comply with Ordinance violation: A violation letter to Mr. Chris Perry allowed seven (7) days to comply with the abandon car ordinance. He requested additional time to construct a fence that he has a permit for that will shield his collector vehicle from view. Paul Beavers made a motion to allow Mr. Perry until the 15th of March to erect a visual barrier around the vehicles stored on his property. Lisa Harrison seconded the motion and it carried with 6 votes in favor and 0 votes against. Mr. Perry agreed that he could complete the fence by that date.

2010 Final Budget Ordinance 2011-01: The 2010 final budget information reflecting actual income and expense was presented. The Ordinance was read. Lisa Harrison made a motion to approve Ordinance 2011-01 setting the final 2010 budget as read. Ray Davis seconded the motion and it carried with 6 votes in favor and 0 votes against.

New Business: No additional business was introduced.

Announcements:

Pioneer Day: Mayor Reeves has set a meeting for January 25, 2011 at 6:30 PM, to discuss the next Pioneer Day event that is traditionally held in May. This is a community event and should be organized by volunteers from the community. The past several years Mayor Reeves has chaired this committee and does not plan to chair the event for 2011. If the event is to continue, a search for someone to take that role and he requests that this need be shared around the community.

AR Rural Community Grant: Ray Davis shared information about the availability of a grant that he learned about at the AML Conference. It would be available to communities with less than 3000 population and could be used for a number of things including a new heating system for the Community Center.

County Quorum Court to hold a budget meeting on Saturday, January 22 starting at 8AM at the Western Sizzler in Mountain Home according to Leon Alexander and the public is invited.

Planning Commission meeting – Next scheduled meeting is Monday, January 31, 2011, at 5:30 PM

Council Workshop: Tuesday, February 8, 2011 at 6:30 PM

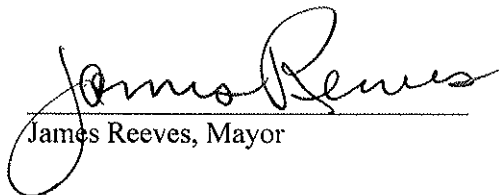
Council Meeting: Tuesday, February 15, 2011 at 6:30 PM

Adjournment: With no further business, Paul Beavers made a motion to adjourn. Ray Davis seconded the motion and it carried unanimously.

The meeting adjourned at 6:55 PM.

APPROVE:

ATTEST:


James Reeves, Mayor


Donna Hinton, Recorder/Treasurer

Seal:

ORIGINAL

**City of Norfolk
Regular Council Meeting
February 15, 2011**

Meeting was called to order at 6:30 PM by Mayor, James Reeves

Mayor

Jim Reeves

Recorder/Treasurer

Donna Hinton

Council

Jimmy Mincey
Don Sappington

Nina Brewer
Lisa Harrison

Ray Davis
Paul Beavers

Guest

Leon Alexander

Rich Fischer

And there may be others that did not sign in or names were illegible.

Meeting Notes:

Roll call was taken: All the members of the Council were present to establish a quorum.

Consent of Agenda: No changes were made.

Approvals:

Minutes of the January 11, 2010 Workshop and January 18, 2010 Council Meeting: Jimmy Mincey made a motion to approve all the minutes for January as written. The motion was seconded by Ray Davis and carried with 6 votes in favor and 0 votes against.

January Financial Report: A motion was made by Nina Brewer to approve the monthly financial reports as written. The motion was seconded by Jimmy Mincey and carried with 6 votes in favor and 0 votes against.

Unfinished Business: None at this time

New Business:

Ordinance amending the Holiday Schedule: The first reading of the Ordinance to add Presidents Day to the Holiday Schedule was given. The Council approved the Mayor to close City Hall on February 21, 2011, in recognition of Presidents Day.

Posting of Morrison Street: Ray Davis made a motion to approve posting Morrison Street at the upper end where Hale joins Gregory and at the beginning near Hwy. 5 as recommended by the Planning Commission. Jimmy Mincey seconded the motion and it carried with 6 votes in favor and 0 votes against.

Revised Animal Agreement: Lisa Harrison made a motion to approve the amendment adding a mileage charge to the Baxter County Animal Control agreement previously in force. Nina Brewer seconded the motion and it carried with 6 votes in favor and 0 votes against.

Meetings and Announcements:

Pioneer Day: A meeting is scheduled for Tuesday, February 22, 2011 at 6:30 PM

Planning Commission: A meeting is scheduled for Monday, February 28, 2011 at 5:30 PM

City Workshop: A meeting is scheduled for Tuesday, March 8, 2011 at 6:30 PM

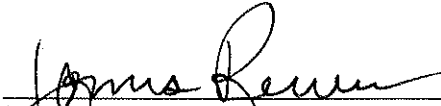
Skate Park Event: A skate-a-thon event is being planned for Saturday, March 19-More details to follow.

Adjournment: With no further business, Lisa Harrison made a motion to adjourn. Paul Beavers seconded the motion and it carried unanimously.

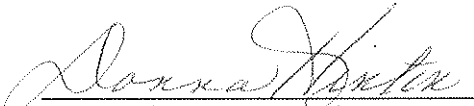
The meeting adjourned at 6:50 PM.

APPROVE:

ATTEST:



James Reeves, Mayor



Donna Hinton, Recorder/Treasurer

Seal:

**City of Norfolk
Regular Council Meeting
March 15, 2011**

Meeting was called to order at 6:30 PM by Mayor, James Reeves

Mayor

Jim Reeves

Recorder/Treasurer

Donna Hinton

Council

Jimmy Mincey

Don Sappington

Nina Brewer

Lisa Harrison

Ray Davis

Paul Beavers

Guest

Ron Ragsdale

Rich Fischer

Joan Carlsen

And there may be others that did not sign in or names were illegible.

Meeting Notes:

Roll call was taken: All the members of the Council were present to establish a quorum.

Consent of Agenda:

Short Term Rental Violation: Ray Davis reported two violations of overnight rentals in R-1; Joey Peglar at Stone Creek Way has been notified to cease but continues to violate so a resolution to proceed with legal action is being presented for action; and Jim Smith on Hwy 5 North has just been sent a letter.

Condemnation: Ray Davis also reported that he had inspected the dilapidated house on 3rd Street as requested and finds it to be a danger and health hazard. The owners have been identified and will be notified that action needs to be taken to correct it. No other action is required at this time.

Senior Social/Dinner: Don Sappington said that beginning May 5th, and each Thursday thereafter, Sr. Citizens are welcome to gather at the Norfolk Baptist Church from 10AM- 2 PM and a box lunch will be available but must be reserved by Tuesday of each week. No action is required at this time.

Approvals:

Minutes of the February 8, 2011 Workshop and February 15, 2011 Council Meeting: Jimmy Mincey made a motion to approve all the minutes for February as written. The motion was seconded by Lisa Harrison and carried with 6 votes in favor and 0 votes against.

February Financial Report: A motion was made by Nina Brewer to approve the monthly financial reports as written. The motion was seconded by Jimmy Mincey and carried with 6 votes in favor and 0 votes against.

Unfinished Business:

Holiday Ordinance: Ray Davis made a motion to have the second reading by title only. Paul Beavers seconded the motion and it carried with 6 votes in favor and 0 opposing. The second reading was given by title only.

New Business:

Resolution to support continued funding of the Fish Hatchery: The resolution was read and Ray Davis made a motion to approve it as read. Nina Brewer seconded the motion and it carried with 6 votes in favor and 0 opposing. A copy of the resolution will be delivered to Judge Bodenhammer.

Resolution to proceed with legal action on the Joey Peglar short term rental violation: The resolution was read and Nina Brewer made a motion to approve it as read. Paul Beavers seconded the motion and it carried with 6 votes in favor and 0 opposing. A copy of the resolution will be delivered to Ronald Kincade.

Meetings and Announcements:

Planning Commission: Ron Ragsdale notified the Council that a request to rezone property along Hwy 5 North from R-1 to Commercial. A few different options have been suggested and many factors must be considered so it is important for the Council to be aware of this process.

Planning Commission: A meeting is scheduled for Monday, March 28, 2011 at 5:30 PM

Pioneer Day: A meeting is scheduled for Tuesday, March 22, 2011 at 6:30 PM

City Workshop: A meeting is scheduled for Tuesday, April 12, 2011 at 6:30 PM

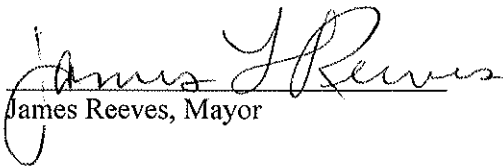
Skate Park Event: A skate-a-thon event for Saturday, March 19 has been cancelled –A meeting has been set for Thursday, March 24, 2011 at 6:30 to determine the future of this project.

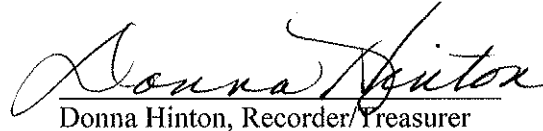
Adjournment: With no further business, Jimmy Mincey made a motion to adjourn. Paul Beavers seconded the motion and it carried unanimously.

The meeting adjourned at 7:05 PM.

APPROVE:

ATTEST:


James Reeves, Mayor


Donna Hinton, Recorder/Treasurer

Seal:

**City of Norfolk
Regular Council Meeting
April 19, 2011**

Meeting was called to order at 6:30 PM by Mayor, James Reeves

Mayor

Jim Reeves

Recorder/Treasurer

Donna Hinton

Council

Jimmy Mincey
Don Sappington

Nina Brewer
Lisa Harrison

Ray Davis
Paul Beavers

Guest

Bobby Brewer
Vickie Raub

Rich Fischer
Frankie Baker

Stubby Stumbaugh

Annette Bland

And there may be others that did not sign in or names were illegible.

Meeting Notes:

Roll call was taken: All the members of the Council were present to establish a quorum.

Consent of Agenda: No changes or additions

Approvals:

Minutes of the March 8, 2011 Workshop and March 15, 2011 Council Meeting: Jimmy Mincey made a motion to approve all the minutes for March as written. The motion was seconded by Lisa Harrison and carried with 6 votes in favor and 0 votes against.

March Financial Report and the First Quarterly Report: A motion was made by Nina Brewer to approve the monthly and quarterly financial reports as written. The motion was seconded by Lisa Harrison and carried with 6 votes in favor and 0 votes against.

Unfinished Business:

Holiday Ordinance: Lisa Harrison made a motion to have the third reading by title only. Ray Davis seconded the motion and it carried with 6 votes in favor and 0 opposing. The third reading was given by title only. Lisa Harrison made a motion to approve the ordinance as read. The motion was seconded by Ray Davis and it carried with 6 votes in favor and 0 opposing.

Waste Disposal Contract: Stubby Stumbaugh presented the IESI contract for service to citizens through the City of Norfolk for a period of 2 years commencing on May 1, 2011. The contract increases the monthly service fee to customers by \$.20; a clause for a fuel surcharge and no change to the poly cart charge. Ray Davis made a motion to approve the contract for trash service with IESI as presented. The motion was seconded by Lisa Harrison and it carried with 6 votes in favor and 0 opposing.

Fire Station Hook up: Fire Chief Frankie Baker requested a water hook up for the new fire station. After some discussion, Jimmy Mincey made a motion that the City of Norfolk will use Water Capital Improvement funds to pay for parts and installation of a 2" meter and there will be no monthly charge for water service at the new fire station. The motion was seconded by Don Sappington and it carried with 6 votes in favor and 0 opposing.

National Historic Preservation Month Resolution: A resolution to declare May as National Historic Preservation Month was read. Ray Davis made a motion to approve the resolution as read. The motion was seconded by Nina Brewer and it carried with 6 votes in favor and 0 opposing. It will be recorded as Resolution 2011-04

Remove Moratorium on all new water connections: In the past due to lack of water pressure on the ridge and other location in the city, a moratorium had been placed on any new connections to the system. Mayor Reeves suggested that the Council consider lifting the moratorium since the new well and tower were providing adequate pressure though out the city. Ray Davis made a motion to lift the moratorium on new connections to the Norfolk City water system effective immediately. The motion was seconded by Lisa Harrison and it carried with 6 votes in favor and 0 opposing.

New Business: No new business was introduced at this time.

Meetings and Announcements:

Planning Commission: A public hearing on the proposed rezoning request is scheduled for Monday, April 25, 2011 at 6:30 PM and the Planning Commission will hold a meeting immediately following the hearing.

Pioneer Day: A meeting is scheduled for Tuesday, April 26, 2011 at 6:30 PM

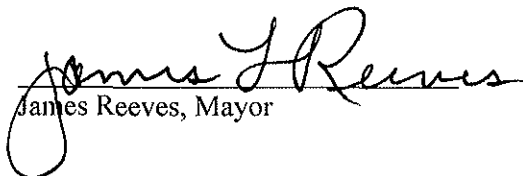
City Workshop: A meeting is scheduled for Tuesday, May 10, 2011 at 6:30 PM

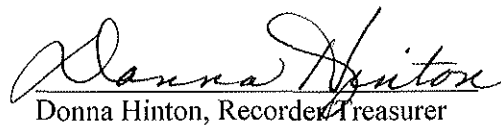
Adjournment: With no further business, Ray Davis made a motion to adjourn. Lisa Harrison seconded the motion and it carried unanimously.

The meeting adjourned at 7:10 PM.

APPROVE:

ATTEST:


James Reeves, Mayor


Donna Hinton, Recorder/Treasurer

Seal:

**City of Norfolk
Regular Council Meeting
May 17, 2011**

Meeting was called to order at 6:30 PM by Mayor, James Reeves

Mayor

Jim Reeves

Recorder/Treasurer

Donna Hinton

Council

Jimmy Mincey
Don Sappington

Nina Brewer
Lisa Harrison

Ray Davis
Paul Beavers

Guest

Annette Bland
David Miller

Ron Ragsdale
Vickie Raub

Christine Edwards
Kay Dunn

Frank Root

And there may be others that did not sign in or names were illegible.

Meeting Notes:

Roll call was taken: All the members of the Council were present to establish a quorum.

Consent of Agenda: No changes or additions

Approvals:

Minutes of the April 12, 2011 Workshop and April 19, 2011 Council Meeting: Jimmy Mincey made a motion to approve all the minutes for April as written. The motion was seconded by Don Sappington and carried with 6 votes in favor and 0 votes against.

April Financial Report: A motion was made by Nina Brewer to approve the monthly financial report as written. The motion was seconded by Jimmy Mincey and it carried with 6 votes in favor and 0 votes against.

Unfinished Business:

Request for Donation to Summer Youth Ball League: After considerable discussion of the financial condition of the city and the budget cut back that have been made by the city in projects and frozen pay rates for employees, Don Sappington made a motion to deny the request for 2011; Paul Beavers seconded the motion and it carried with 6 votes in favor and 0 votes against.

Martha Teegarden Proclamation: A proclamation was read whereby Mayor Reeves proclaimed May 21, 2011 as Martha Teegarden Day in recognition to over 40 years of service to the community by educating our youth through the Head Start Program. Ms. Teegarden will be the Grand Marshall for the Pioneer Day Parade.

Ordinance to adjust rates for Water meter deposits, hookup fees and installation fees: The first of three readings of the Ordinance was given.

Appointments to the Planning and Zoning Commission: Mayor Reeves requested that the Council approve the appointment of Kay Dunn to the position recently vacated by the resignation of Joan Carlsen; a term to expire December 31, 2012; and the appointment of Christine Edwards to the position recently vacated by the resignation of Michael Logan; a term to expire December 31, 2013. Ray Davis made a motion to approve the appointments as requested by Mayor Reeves; Nina Brewer seconded the motion and it carried with 6 votes in favor and 0 votes against.

JAN 13 2011

Drainage problem on Riverside Drive: Mayor Reeves announced that the Baxter County prisoners have spent two days cleaning out the drainage ditch which should help the situation in that area. Remedies for other areas of the city are still being studied.

Business License Request: Mayor Reeves reported that the owners have provided documents showing that they are approved to use the liquor license and his discussion with the ABC confirmed that they are cleared to begin doing business. Ray Davis made a motion to approve the request for a business license for Woodsman's Package as requested; Paul Beavers seconded the motion. Don Sappington asked if approval of the business license allowed them to sell on Sunday. Mayor Reeves stated that the business license approval does not require that business hours are stated; however, the City ordinance already allows Sunday sales of alcoholic beverages. He clarified that approval of the business license approves them to conduct their business legally in the city, in compliance with city code and ABC regulations. The motion carried with 5 votes in favor and 1 votes against that being Don Sappington.

Meetings and Announcements:

Planning Commission: The P & Z Meeting for May has been cancelled so the next scheduled meeting will be on Monday, June 27, 2011 at 5:30 PM at City Hall.

Pioneer Day: A meeting is scheduled for Wednesday, May 18, 2011 at 430 PM and Pioneer Day is Saturday, May 21, 2011. A special Dutch oven cooking demonstration will be held Friday evening at the Wolf House.

City Workshop: A meeting is scheduled for Tuesday, June 14, 2011 at 6:30 PM


Adjournment: With no further business, Jimmy Mincey made a motion to adjourn. Nina Brewer seconded the motion and it carried unanimously.

The meeting adjourned at 7:05 PM.

Special Note: Ray Davis reported that he heard a conversation on "Talk Radio" this morning about how great Norfolk look and other very positive comments about Norfolk. We should be proud.

APPROVE:

ATTEST:


James Reeves, Mayor


Donna Hinton, Recorder/Treasurer

Seal:

[Faint, illegible stamp or mark]