

City of Norfolk
Regular Council Meeting Minutes
January 17, 2012

Meeting was called to order at 6:30 PM by Mayor, James Reeves

Mayor

Jim Reeves

Recorder/Treasurer

Donna Hinton

Council

Jimmy Mincey

Don Sappington

Nina Brewer

Lisa Harrison

Ray Davis

Paul Beavers

Guest

Leon Alexander

David K. Miller

Rich Fischer

Meeting Notes:

Roll call was taken: All council members were present for a quorum.

Consent of Agenda: No changes or additions.

Approvals:

Minutes of the December 13, 2011 Workshop / Council Meeting: Nina Brewer made a motion to approve the minutes for December as written. The motion was seconded by Jimmy Mincey and carried with 6 votes in favor and 0 votes against.

December and Final 2011 Financial Report: A motion was made by Jimmy Mincey to approve the monthly and the final annual financial reports as written. The motion was seconded by Lisa Harrison and it carried with 6 votes in favor and 0 votes against.

Unfinished Business:

Open Sealed bid for 1997 Ford Crown Victoria car: Four bids were received for the following amounts: 1) \$560.00; 2) \$1,720.00 3) \$650.00 4) \$1,205.75. Paul Beavers made a motion to accept the highest bid of \$1,720. The motion was seconded by Lisa Harrison and it carried with 6 votes in favor and 0 votes against. The car was sold as is to Roman Chorazy.

Resolution 2011-14 –Final Budget for 2011: A motion was made by Ray Davis to approve the final Budget Revision for 2011 as written. The motion was seconded by Don Sappington and it carried with 6 votes in favor and 0 votes against.

Fee Ordinance – Second Reading: Ray Davis made a motion to have the second reading by title only. The motion was seconded by Nina Brewer and it carried with 6 votes in favor and 0 votes against. The second reading was given by title only.

Water/Sewer Audit of 2010: Each council member has received a full copy of the 2010 Water/Sewer Audit as performed by Berry and Associates. Lisa Harrison made a motion to accept the 2010 Water/Sewer Audit Report as received. The motion was seconded by Jimmy Mincey and it carried with 6 votes in favor and 0 votes against.

Resolution 2012-02 stating the 2012 Compensation by position: A motion was made by Jimmy Mincey to approve the rates and positions as stated in the resolution for the record. The motion was seconded by Ray Davis and it carried with 6 votes in favor and 0 votes against.

Main School Building Floor Repair: Several people have inspected the area, estimated repairs to cost about \$2000; and agree that it is hazardous/unsafe to continue with the floor in the present condition. Don Sappington made a motion to avoid the delay that a bidding process would involve and authorize the Mayor to seek and select a suitable contractor to repair the floor as soon as possible to return the floor to a safe condition before someone gets hurt. This would be subject to approval by the City Attorney. The motion was seconded by Nina Brewer and it carried with 6 votes in favor and 0 votes against.

New Business:

Announcements:

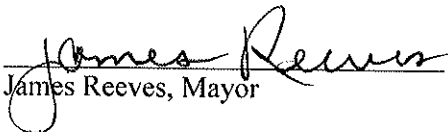
- Youth Center: Don Sappington said that Hershel Miller had resigned as President and Amanda Rychtarik will serve as Interim President until elections in April. The Vice President position is currently vacant also. The Breakfast with Santa event yielded \$516.
- Mayor Reeves will contact the Planning and Zoning Commission Members regarding their meeting on January 30.

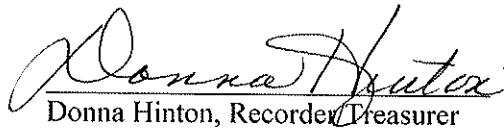
Adjournment: With no further business, Paul Beavers made a motion to adjourn. Nina Brewer seconded the motion and it carried unanimously.

The meeting adjourned at 7:05 PM.

APPROVE:

ATTEST:


James Reeves, Mayor


Donna Hinton, Recorder/Treasurer

Seal:

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City of Norfolk
Regular Council Meeting Minutes
February 21, 2012

Meeting was called to order at 6:30 PM by Mayor, James Reeves

Mayor
Jim Reeves

Recorder/Treasurer
Donna Hinton

Council
Jimmy Mincey
Don Sappington

Nina Brewer (Absent)
Lisa Harrison

Ray Davis
Paul Beavers

Guest
Annette Bland Dave Miller Rich Fischer Mike Harrison

Meeting Notes:

Roll call was taken: Four council members were present for a quorum. Nina Brewer was absent & Jimmy Mincey arrived late.

Consent of Agenda: Mayor Reeves asked to add a proclamation recognizing Bobby D. Hulse and there were no objections.

Approvals:

Minutes of the January 10, 2012 Workshop and January 17, 2012 Council Meeting: Ray Davis made a motion to approve the minutes for January as written. The motion was seconded by Paul Beavers and carried with 4 votes in favor and 0 votes against.

Financial Report – January 31, 2012: A motion was made by Lisa Harrison to approve the monthly financial report as written. The motion was seconded by Don Sappington and it carried with 4 votes in favor and 0 votes against.

Unfinished Business:

Ordinance 2012-01 -Fee Ordinance – Third Reading/Vote: Ray Davis made a motion to have the third reading by title only. The motion was seconded by Lisa Harrison and it carried with 4 votes in favor and 0 votes against. The third reading was given by title only. Lisa Harrison made a motion to approve the fee ordinance as read. The motion was seconded by Ray Davis and it carried with 4 votes in favor and 0 votes against.

Resolution 2012-03 - Council Meeting Rules: A motion was made by Ray Davis to approve the rules and guidelines for conducting Council meetings as stated in the resolution with minor corrections as noted. The motion was seconded by Lisa Harrison and it carried with 5 votes in favor and 0 votes against.

Goals and Accomplishments: A copy will be attached to the February Council meeting Minutes.

New Business:

Ordinance for Hazardous Driving-First reading: Mayor Reeves presented an Ordinance addressing Hazardous Driving within the City of Norfolk as recommended by Judge Van Gerhart which will allow him to rule on a non

habitual offender without having it reflected on the driver's state driving/insurance record. The first reading was given.

Ward Boundaries: An Ordinance is being written with legal descriptions and should be ready for the March meeting.

Summer Baseball League Request: No action was taken

Proclamation: A proclamation recognizing the accomplishments and contributions of Bobby Hulse to the City and school of Norfolk and declaring February as Bobby D. Hulse month was read and will be presented to him.

Announcements:

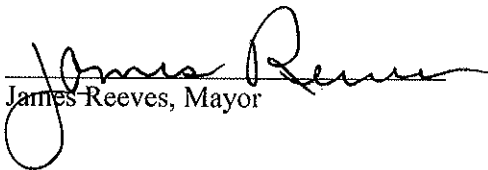
- Youth Center: Don Sappington said that the Youth Center is still in need of more volunteers in several areas.
- Pioneer Day Meeting is scheduled for Tuesday, March 6, 2012 at 6:30PM-More volunteers and ideas are needed.
- Planning Commission will meet Monday, February 27, 2012 at 6:30 PM. –Members are needed.
- Code book updates are here – Council should bring in their Code books to be updated.
- Mayor Reeves said that he send out a trash ordinance violation letter.

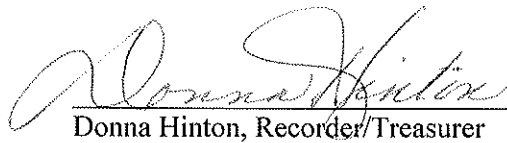
Adjournment: With no further business, Paul Beavers made a motion to adjourn. Jimmy Mincey seconded the motion and it carried unanimously.

The meeting adjourned at 7:25 PM.

APPROVE:

ATTEST:


James Reeves, Mayor


Donna Hinton, Recorder/Treasurer

Seal:

City of Norfolk
Regular Council Meeting Minutes
March 20, 2012

Meeting was called to order at 6:30 PM by Mayor, James Reeves

Mayor

Jim Reeves

Recorder/Treasurer

Donna Hinton

Council

Jimmy Mincey

Nina Brewer (Absent)

Ray Davis

Don Sappington

Lisa Harrison

Paul Beavers

Guest

Dave Miller

Rich Fischer

Jason Wilbur

Janet Nelson

Meeting Notes:

Roll call was taken: Five council members were present for a quorum. Nina Brewer was absent.

Consent of Agenda: A request from White River Current to consider an ad in the Spring Visitor's guide was added with no objections.

Approvals:

Minutes of the February 7, 2012 Workshop and February 14, 2012 Council Meeting: Don Sappington made a motion to approve the minutes for February as written. The motion was seconded by Jimmy Mincey and carried with 5 votes in favor and 0 votes against.

Financial Report – February 29, 2012: A motion was made by Jimmy Mincey to approve the monthly financial report as written. The motion was seconded by Lisa Harrison and it carried with 5 votes in favor and 0 votes against.

Ordinances/Resolutions:

Ward Realignment 2012-xx First Reading – The first reading was given in entirety.

Hazardous Driving Ordinance – Second Reading: Lisa Harrison made a motion to have the second reading by title only. The motion was seconded by Ray Davis and it carried with 5 votes in favor and 0 votes against. The second reading was given by title only.

Unfinished Business:

Planning Commission Appointment: Mayor Reeves asked for Council approval of his appointment of Don Blair to the Norfolk Planning Commission for a term of 4 years to begin on January 1, 2012 until December 31, 2016. Jimmy Mincey made a motion to approve the appointment of Don Blair to the Norfolk Planning Commission for a term of 4 years as requested. The motion was seconded by Ray Davis and it carried with 5 votes in favor and 0 votes against.

Web Site & Blogs: Research leads the Mayor to forgo blogs at this time. He has updated the web site with all the Minutes, Ordinances, Resolutions and code current through 2011. A free Google counter has been added to all pages for help analysis how and when the site is hit. No action required.

Baseball Association Contract: After some discussion, Jimmy Mincey made a motion to postpone any action to contract services until September when considering the items for the 2013 budget. The motion was seconded by Ray Davis and it carried with 4 votes in favor and 1 (Don Sappington) votes against. A request that the Association/parents approach the Council then to make a request that can be included in the planning of the 2013 budget.

Port-a-potties at Vero Hall Park: Lisa Harrison made a motion to authorize the Mayor to contract for a port-a-potty to be installed at Vero Hall Park at the estimated cost of \$125 per month; to be cleaned weekly with a request for it to be anchored. The motion was seconded by Ray Davis and it carried with 5 votes in favor and 0 votes against.

Water Pressure/Loss: Mayor Reeves said that the issue of pressure as describe at the workshop has been researched as follows:

1. Our utility operators checked the system for water pressure when we were experiencing the heaviest usage and when the new water tower was at the lowest point.
2. First they checked the fire hydrant behind the school. The pressure varied from 85 PSI to 60 PSI with the lower tank being filled. (6" inch line)
3. Next they checked the fire hydrant the junction of hwy 5& 177. The pressure varied from 100 PSI to 80 PSI with the lower tank being filled. (6" inch line)
4. Next they checked the water pressure at the Firehouse. The pressure varied from 105 PSI to 80 PSI with the lower tank being filled. (300' feet of 2" inch line coming of a 6"inch line at the road.) Gallons per minutes coming from this 2" inch line is going to be a lot less than gallons per minute coming from a fire hydrant.

NOTE: Our Water Superintendant feel that the current water pressure is double what it was under the old system.

Antique Auto Club Trophies for Pioneer Day: Don Sappington made a motion to approve the purchase of trophies at a cost not to exceed \$100 for Pioneer Day event. The motion was seconded by Jimmy Mincey and it carried with 5 votes in favor and 0 votes against.

Norfolk Brochures: Ray Davis made a motion to approve the purchase 3000 brochures at a cost not to exceed \$1500 for distribution to tourist information centers. The motion was seconded by Paul Beavers and it carried with 5 votes in favor and 0 votes against.

New Business:

White River Current Visitors Guide: Paul Beavers made a motion to decline the ad proposal in the 2012 Spring Visitors guide at this time but to consider it in the 2013 budget plan. The motion was seconded by Jimmy Mincey and it carried with 5 votes in favor and 0 votes against

Announcements:

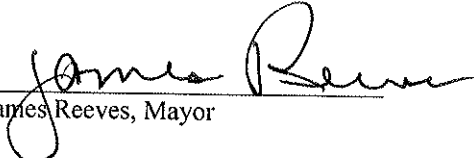
- Youth Center: Don Sappington said that the Youth Center will host "Third Day" concert on June 29, 2012 to raise funds.
- Pioneer Day Meeting is scheduled for Tuesday, April 3, 2012 at 6:30PM-More volunteers and ideas are needed.
- Planning Commission will meet Monday, March 26, 2012 at 6:30 PM. -Members are needed.
- AML Hot Springs Meeting registration should be turned in ASAP. Room reservations have been made at the Austin (2 nts/2ppl - \$192.10) and at the Embassy Suites (2 nts/2ppl- \$339.00). Everyone opted to stay at the Austin except Don Sappington who wants to stay at the Embassy.

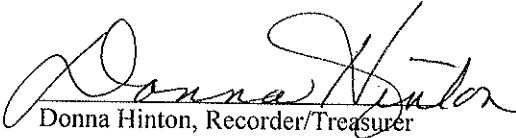
Adjournment: With no further business, Jimmy Mincey made a motion to adjourn. Lisa Harrison seconded the motion and it carried unanimously.

The meeting adjourned at 7:25 PM.

APPROVE:

ATTEST:


James Reeves, Mayor


Donna Hinton, Recorder/Treasurer

Seal:

City of Norfolk
Regular Council Meeting Minutes
April 17, 2012

Meeting was called to order at 6:30 PM by Mayor, James Reeves

Mayor
Jim Reeves

Recorder/Treasurer
Donna Hinton

Council
Jimmy Mincey
Don Sappington

Nina Brewer
Lisa Harrison (Absent)

Ray Davis
Paul Beavers

Guest
Leon Alexander Rich Fischer Jerry German

Meeting Notes:

Roll call was taken: Five council members were present for a quorum. Lisa Harrison was absent.

Consent of Agenda: Councilman, Paul Beavers asked to discuss the gravel roads in the River Ridge Subdivision. There were no objections. Mayor Reeves reported that he spoke with Joe Bodenhamer regarding some maintenance of the roads in the River Ridge subdivision and his foreman estimates it will need 3-4 loads of base and a day or two of grading. The City will need to pay for the material (estimated cost of \$2000) and the County will provide the equipment and labor. Mayor Reeves said that he approved/accepted the offer and work will begin this week. He has also requested estimates from Terry Madden to black top the roads in River Ridge. There was some discussion about other roads that might be considered when seeking estimates.

Approvals:

Minutes of the March 13, 2012 Workshop and March 20, 2012 Council Meeting: Jimmy Mincey made a motion to approve the minutes for March as written. The motion was seconded by Ray Davis and carried with 5 votes in favor and 0 votes against.

Monthly Financial Report – March 31, 2012 and First Quarterly report: A motion was made by Nina Brewer to approve the monthly financial report as written. The motion was seconded by Jimmy Mincey and it carried with 5 votes in favor and 0 votes against.

Ordinances/Resolutions:

Ward Realignment 2012-xx Second Reading – Ray Davis made a motion to have the second reading by title only. The motion was seconded by Don Sappington and it carried with 5 votes in favor and 0 votes against. The second reading was given by title only.

Hazardous Driving Ordinance – Third Reading: Jimmy Mincey made a motion to have the third reading by title only. The motion was seconded by Nina Brewer and it carried with 5 votes in favor and 0 votes against. The third reading was given by title only. Ray Davis made a motion to approve the Hazardous Driving Ordinance as read. The motion was seconded by Don Sappington and it carried with 5 votes in favor and 0 votes against. It will be known as Hazardous Driving Ordinance 2012-02.

Unfinished Business:

Re-visit Baseball Association Contract: After some discussion, Ray Davis made a motion to contract services with the Norfolk Baseball Association for a youth program during the summer of 2012 at a cost of \$1,000.00; with a stipulation that the association contact the City Council in the fall prior to their budgeting process in the future. The motion was seconded by Don Sappington and it carried with 5 votes in favor and 0 votes against.

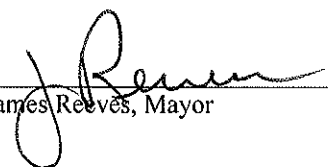
Resolution 2012-04 to purchase two Booster Pumps: Paul Beavers made a motion to approve the resolution to purchase 2 booster pumps necessary to maintain service during a power failure/maintenance of the new well tower and appropriate \$12,000 in the Water Capital Budget. The motion was seconded by Don Sappington and it carried with 5 votes in favor and 0 votes against.

Announcements: Leon Alexander reported that an application has already been submitted for a grant to repair the Wolf House according to County Judge Bodenhamer.


Adjournment: With no further business, Paul Beavers made a motion to adjourn. Ray Davis seconded the motion and it carried unanimously.

The meeting adjourned at 7:05 PM.

APPROVE:


James Reeves, Mayor

ATTEST:


Donna Hinton, Recorder/Treasurer



Seal: