

**CITY OF NORFORK  
RESOLUTION 2008-01**

**Be it resolved** by the City Council of the City of Norfolk, Arkansas, a resolution authorizing the following adjustments to employees' hourly rates effective January 1, 2008.

Whereas the City council of Norfolk, AR recognized the value of their employees; the importance of retaining them and their experience by compensating them for quality work, and

The City Council hereby awards Cory McFall, Water Superintendent an hourly increase of \$2.00 per hour; Derak Woody, Laborer, an hourly increase of \$1.00 per hour; and

The City Council hereby awards to each hourly employee, a one time merit award equal to two weeks of their then current hourly rate times their normal work week to be paid to each individual at the time they leave employment with the city. Those employees being Cory McFall, Water Superintendent; Derak Woody, Laborer; Chrissy McFall, Secretary/Water Clerk; and Donna Hinton, Recorder/Treasurer. (A copy of this resolution will be filed in each employee's personnel file to document payment at the time they leave employment.)

To clarify the payment of the one time merit award, it is intended to allow the payroll date to be realigned to the second Thursday after the payroll period has been complete so that payroll will no longer be paid prior to completion of the actual work week. Payroll will be processed every two weeks following the last Friday in the scheduled pay period and will be distributed on second Thursday following the end of each pay period. This amount will be carried as two weeks of payroll in arrears on each individuals pay record until they leave employment. In no way is it to be interpreted as an additional two weeks of pay.

**Therefore**, be it resolved that the City Council of Norfolk hereby authorizes the above changes in compensation to be effective and payable to the employees listed as of January 1, 2008, and upon leaving employment thereafter.

**THIS RESOLUTION ADOPTED IN REGULAR SESSION \_\_\_\_\_.**

**APPROVED:** \_\_\_\_\_  
**James L. Reeves, Mayor**

**ATTEST:** \_\_\_\_\_  
**Donna Hinton**  
**Recorder/Treasurer**

**SEAL:**

**CITY OF NORFORK  
RESOLUTION 2008-02**

**Be it resolved** by the City Council of the City of Norfolk, Arkansas, a resolution to condemn the following property within the City of Norfolk:

Pt W ½ NW Frl. .66 Acres & Pt. W ½ NW Frl.  
Hwy5 between 3<sup>rd</sup> and 4<sup>th</sup> Streets  
Owner of record Mabel Wadkins (deceased) or Beth Cooper

**Whereas**, the Council recognizes this property creates health and safety issues as well as deteriorating the property values, and

**Whereas**, owner negligence has resulted in extreme deterioration following a fire; sufficient time has been allowed for the owners to clean up and proper notice has been given, and

**Whereas**, the Arkansas State Statues provides the right to impose a lien on property if it is necessary for the city to clear property; and

**Therefore**, be it resolved that the City Council of Norfolk hereby condemns the property described as:

Pt W ½ NW Frl. .66 Acres & Pt. W ½ NW Frl.  
Hwy5 between 3<sup>rd</sup> and 4<sup>th</sup> Streets  
Owner of record Mabel Wadkins (deceased) or Beth Cooper

and authorizes Mayor Reeves proceed with Councils support to follow through with the removal of the deteriorated structures, leveling of the property and filing of liens necessary to cover all expenses associated with the condemnation process.

**This resolution adopted in regular session** February 19,2008.

**APPROVED** \_\_\_\_\_  
James L. Reeves, Mayor

**ATTEST:** \_\_\_\_\_  
Donna Hinton, Recorder/Treasurer

**SEAL:**

**CITY OF NORFORK  
RESOLUTION 2008-03**

**Be it resolved** by the City Council of the City of Norfolk, Arkansas, a resolution to condemn the following property within the City of Norfolk:

Lot 4 Block 13 Norfolk Cunningham Addition  
(SW corner of Wolf and 3<sup>rd</sup> Street)  
Owner of record Ted W. & Cloe E. Jones

**Whereas**, the Council recognizes this property creates health and safety issues as well as deteriorating the property values, and

**Whereas**, owner negligence has resulted in extreme deterioration; sufficient time has been allowed for the owners to clean up and proper notice has been given, and

**Whereas**, the Arkansas State Statues provides the right to impose a lien on property if it is necessary for the city to clear property; and

**Therefore**, be it resolved that the City Council of Norfolk hereby condemns the property described as:

Lot 4 Block 13 Norfolk Cunningham Addition  
(SW corner of Wolf and 3<sup>rd</sup> Street)  
Owner of record Ted W. & Cloe E. Jones

and authorizes Mayor Reeves proceed with Councils support to follow through with the removal of the deteriorated structures, leveling of the property and filing of liens necessary to cover all expenses associated with the condemnation process.

**This resolution adopted in regular session February 19, 2008.**

**APPROVED** \_\_\_\_\_  
James L. Reeves, Mayor

**ATTEST:** \_\_\_\_\_  
Donna Hinton, Recorder/Treasurer

**SEAL:**

**CITY OF NORFORK  
RESOLUTION 2008-04**

**Be it resolved** by the City Council of the City of Norfolk, Arkansas, a resolution authorizing the Mayor of the City of Norfolk to purchase a 2008 Dodge Charger Police Car and equipment for the Norfolk City Police department in the amount not to exceed \$\_30,000.00\_ plus tax.

**Whereas**, the City Council of the City of Norfolk recognizes the need to equip the Chief of Police with safe and up to date equipment; and

**Whereas**, the City Council is committed to the Police Chief's effort to establish a positive and progressive image for the Norfolk Police Department and the City of Norfolk, and

**Whereas**, the funds are available in the City of Norfolk General Fund Reserve Account fund.

**Whereas**, research to purchase a suitable car has resulted in the following:

2008 Dodge Charger with Police Package, Whelen Liberty Lightbar, Whelen Cen Com Siren, Whelen Speaker SA315), Whelen Speaker Bracket, Sound off Headlight Flasher, Jotto Desk Equipment Consol, Setina Prisoner partition and other options including Jotto Desk 2 Drink Cup Holder, Jotto Desk Adjustable Armrest, Motorola CM300 Radio VHF 32 Channel 45 Watt, Go Rhino Push Bumper, Go Rhino Wrap around for Dodge Charger, Sound off Flashback solid State Flasher, Decatur Genesis II Select Dual Antenna K/Ka Band Radar, Streamlight Stinger LED W/DC Charger Only, Whelen Mirror Beam, 2005-2006 Dodge Charger/Magnum

**Therefore**, be it resolved that the City Council of the City of Norfolk, Arkansas hereby appropriates the sum of \$\_30,000.00\_ plus tax to purchase the vehicle.

**THIS RESOLUTION ADOPTED IN REGULAR SESSION \_\_\_\_\_.**

**APPROVED:** \_\_\_\_\_  
**James L. Reeves, Mayor**

**ATTEST:** \_\_\_\_\_  
**Donna Hinton  
Recorder/Treasurer**

**SEAL:**

**CITY OF NORFORK  
RESOLUTION 2008-05**

**Be it resolved** by the City Council of the City of Norfolk, Arkansas, a resolution authorizing the Mayor of the City of Norfolk to purchase two replacement lift pumps for the city sewer system in the amount not to exceed \$15,561.78 plus tax..

**Whereas**, the City Council of the City of Norfolk acknowledges that the existing lift pumps are failing; and

Whereas, the replacement of these pumps is critical to the continued operation of the City Sewer System; and

**Whereas**, the purchase has been budgeted and funds are available in the City of Norfolk Sewer Reserve fund.

**Whereas**, purchase of the following items from Washington Pump Company are necessary for the replacement and installation of the pumps:

2 Myers Chopper pumps 5 HP; 230V 30 V Model w/ freight	\$ 9,580.00
2 O-ring seal lift out checks w/freight	\$ 4,620.00
Labor to pull and install 2 sewer pumps	\$ 412.00
	Tax <u>\$ 949.78</u>
	Total \$15,561.78

**Therefore**, be it resolved that the City Council of the City of Norfolk, Arkansas hereby appropriates the sum of \$15,561.78 plus tax to purchase the said equipment.

**THIS RESOLUTION ADOPTED IN REGULAR SESSION**\_\_\_\_\_.

**APPROVED:** \_\_\_\_\_  
**James L. Reeves, Mayor**

**ATTEST:** \_\_\_\_\_  
**Donna Hinton**  
**Recorder/Treasurer**

**SEAL:**

**CITY OF NORFORK  
RESOLUTION 2008-06**

Be it resolved by the City Council of the City of Norfolk, Arkansas, a resolution to establish the conditions of engagement with Elizabeth (Betty) Hager, hereafter referred to as the Grant Writer, who has been identified and agrees to assist the city with the application for grants.

**Whereas**, the City of Norfolk is interested in and in need of grant funds that are available, and

**Whereas**, the City of Norfolk does not have sufficient staff to devote to the pursuit of these funds, and

**Whereas**, the City Council of the City of Norfolk has voted to engage a person to investigate and apply for grants that would be applicable to the improvement of the city according to the City Council plan, and

Whereas, it is important for the protection of the City and the individual to understand and agree to all condition of this relationship, an agreement is necessary to establish those guidelines and benefits for both, and

**Be it resolved by the City Council of Norfolk** and the City of Norfolk, Arkansas to enter into an agreement with Betty Hager to apply for grants on behalf of the City of Norfolk. For successful grant applications that result in funds being received by the city, the Grant Writer shall be compensated the lesser of 3% or a fixed amount of \$500.00, and for unsuccessful grant applications that are not awarded to the city the Grant Writer shall be compensated a minimum of \$100.00 to compensate materials and other expenses. Note that only grants originating with the Grant writer will be compensated and that grants, funds or loans secured for water, sewer or other utilities through other means will not be basis for compensating the herein named Grant writer.

Efforts shall be made to focus on grants that will result in projects that are in agreement with the Council's plan. Information about the availability of grant opportunities shall be presented to the Council prior to any application efforts for their consent to proceed and/or the Council's specific direction/objective for the project and/or request that inquiries be made for specific projects. All final Grant applications shall be presented to the City Council for approval prior to being submitted and reviewed by the Mayor and/or Recorder/Treasurer to verify city information. All grant applications, correspondence and information necessary to administer the project are the sole property of the City of Norfolk and shall be delivered to the City Hall upon award or denial of an application.

This Agreement made this February 19, 2008, between the City of Norfolk and Elizabeth (Betty) Hager shall be in effect for the calendar year of 2008, and may be renewed by agreement of both parties.

**APPROVED** \_\_\_\_\_  
**James L. Reeves, Mayor**

**ATTEST:** \_\_\_\_\_  
**Donna Hinton  
Recorder/Treasurer**

**SEAL:**

**CITY OF NORFORK  
RESOLUTION 2008-07**

**Be it resolved** by the City Council of the City of Norfolk, Arkansas, a resolution entitled Approval of GIF-1 Community Enhancement Grant Application for Police Equipment.

**A Resolution** authorizing the Mayor of Norfolk to apply for a grant on behalf of the City of Norfolk.

**Whereas** the City council of Norfolk, has determined that the City of Norfolk meets eligibility requirements necessary to apply for a grant under the GIF Funded Community Enhancement Grant; and

**Whereas**, the Norfolk Community has presented plans to enhance and equip the recently instigated Police Department. The City of Norfolk will request the following items through the GIF-1 Community Enhancement Grant through the state of Arkansas. This is a non-matching grant and requires no matching funds from our city. The items being requested through the Police Department are as follows:

Two portable hand held radio units	\$ 700.00
Two portable alcohol breath test units	\$ 940.00
Two twelve gage pump shotguns for vehicles	\$ 614.00
Two Video Dash Cameras for vehicles	\$ 10,010.00
Digital Photographic camera for incidents	\$ 299.99
Two body armor vests	\$ 1,259.98
Two Drug test kits for police units	\$ 199.98
Two 40 Caliber Glock pistols Model 22 or 23	\$ 1,050.00
Night vision scope	\$ 449.99
Two taser guns	\$ 2,817.28
Dell Optiplex Desktop Computer without monitor	\$ 1,100.23
Dell Vostro 1500 Laptop Computer 15 ¼ monitor	\$ 1,256.10
Funds to remodel storage room into police department office	\$ 12,120.00
One four wheel drive police vehicle-Dodge Durango with police light and equipment package	\$ 31,778.00
Uniforms for second officer	\$ 1,300.00

**Whereas**, the City Council of Norfolk recognizes the need for the project, concurs its importance, and supports the City of Norfolk in its efforts to proceed with the same; and

**Therefore**, be it resolved, that the Mayor of Norfolk is hereby authorized to submit an application of formal requests to the Arkansas Rural Development Commission for purposes of securing state grant funds in the amount of \$ 65,895.49 to aid and assist the Norfolk community in executing the proposed project described herein and that the Recorder/Treasurer of Norfolk is further authorized to administer the grant funds for the same project.

**THIS RESOLUTION ADOPTED IN REGULAR SESSION \_\_\_\_\_ 2008.**

**APPROVED:** \_\_\_\_\_  
**James L. Reeves, Mayor**

**ATTEST:** \_\_\_\_\_  
**Donna Hinton**  
**Recorder/Treasurer**

**SEAL:**

**CITY OF NORFOLK  
RESOLUTION 2008 -08**

**ARKANSAS LOCAL POLICE AND FIRE RETIREMENT SYSTEM**

RESOLUTION TO ADOPT RETIRMENT COVERAGE

**WHEREAS**, the Norfolk City Council of the City of Norfolk desires to cover its eligible employees with retirement coverage as provided by the Arkansas Local Police and Fire Retirement System (LOPFI); and

**WHEREAS**, the eligible employment of such employees is not now covered by a retirement plan (Social Security excepted): and

**WHEREAS**, LOPFI has advised what our initial employer contribution rate(s) will be upon joining LOPFI;

**BE IT RESOLVED**, the Norfolk City Council on behalf of the City of Norfolk a "political subdivision" as defined in A.C. A. 24-10-101 et.seq, as amended, hereby makes an irrevocable decision to join LOPFI and have covered by LOPFI all its eligible present and future employees who are:

(Check appropriate box(es))

"Firefighter", as defined by LOPFI

"Police Officer", as defined by LOPFI

**BE IT FURTHER RESOLVED**, the City of Norfolk hereby elects to commence retirement coverage on \_\_\_\_\_.

(Date Coverage Effective)

**BE IT FURTHER RESOLVED**, the City of Norfolk understands that employer contributions (and member contributions when applicable) are effective the first day of the month following the adoption of LOPFI coverage.

**BE IT FURTHER RESOLVED**, the City of Norfolk is hereby authorized and directed to deduct from the covered pay of each paid employee the applicable member contributions and to promptly remit the deductions together with the required employer contributions in the time and manner directed by LOPFI.

**BE IT FURTHER RESOLVED**, the City of Norfolk agrees that as a condition of joining LOPFI, the employer group shall maintain a fully functioning email account to be used to electronically receive and send all Monthly Payroll Reports, which are used to report contributions and service credit for each covered police officer and/or firefighter.

\_\_\_\_\_  
James L. Reeves, Mayor  
City of Norfolk

I hereby certify the above resolution is true and accurately records the approved action of adopting LOPFI coverage for the City of Norfolk Police Department.

\_\_\_\_\_  
Donna Hinton, Recorder/Treasurer  
City of Norfolk

\_\_\_\_\_  
Date

**CITY OF NORFORK  
RESOLUTION 2008-09**

A Resolution authorizing the Mayor and City Recorder of the City of Norfolk to accept the bids and enter into a contract with DCJ Construction, Inc. of Hot Springs, Arkansas for the purpose of making improvements to the wastewater treatment facility.

Whereas, the City of Norfolk has received bids for the Wastewater Treatment Facility Improvements, and

Whereas DCJ Construction, Inc provided the lowest acceptable bid for the work;

Therefore, the City Council hereby resolves to award the contract to the low bidder based on the recommendations from its engineer, John S. Selig of NRS Consulting Engineers. This award is contingent upon the approval of the bids by the USDA-Rural Development and upon the availability of additional funding from the USDA Rural Development.

Now, Therefore, it is resolved that the City Council of the City of Norfolk hereby declares that the Mayor and City Recorder are authorized to sign contracts with DCJ Construction, Inc. in the amount of \$123,500.00

Yeas   6   Nays   0  

**This resolution adopted in regular session**   February 19, 2008  .

**APPROVED** \_\_\_\_\_  
James L. Reeves, Mayor

**ATTEST:** \_\_\_\_\_  
Donna Hinton, Recorder/Treasurer

**SEAL:**

**CITY OF NORFORK  
RESOLUTION 2008-12**

A Resolution authorizing the Mayor and City Recorder of the City of Norfolk to utilize funds from the Water Capital Improvement Fund for the purpose of paying off loan number 3796615 with Arvest Bank for the 2006 Silverado truck.

**Whereas**, the City of Norfolk has set aside City Sales tax revenue in a fund for Water Capital Improvement for capital purchase for the improvements to the water system, and

**Whereas**, the City is currently paying 7.99% on a loan for the 2006 Silverado truck that is driven by the Water Superintendent in the course of his duties;

**Whereas**, the City is currently earning considerably less interest on invested funds and feels it would be in the best economical and financial interest of the City to utilize those invested fund to reduce a high interest debt.

**Now, Therefore**, it is resolved that the City Council of the City of Norfolk hereby declares that the Mayor and City Recorder are authorized to pay off the truck loan with Water Capital Improvement funds.

Yeas\_\_\_\_\_ Nays\_\_\_\_\_

**This resolution adopted in regular session \_\_\_\_\_.**

**APPROVED** \_\_\_\_\_  
James L. Reeves, Mayor

**ATTEST:** \_\_\_\_\_  
Donna Hinton, Recorder/Treasurer

**SEAL:**

**CITY OF NORFORK  
RESOLUTION 2008-13**

**Be it resolved** by the City Council of the City of Norfolk, Arkansas, a resolution authorizing the Mayor of the City of Norfolk to increase the number of hours per week for the Chief of Police in addition to that previously agreed and set by the Council.

**Whereas**, the City Council of the City of Norfolk has recently created and equipped a Police Department in the City of Norfolk, and;

**Whereas**, being a newly created position the amount of time necessary to serve the community effectively was not known and was initially set at 20 hours per week, and;

**Whereas**, the normal duties of the Chief of Police to patrol and complete reports have required more than the 20 hours initially planned, and

**Whereas**, the public safety and welfare of the citizens of Norfolk is of utmost importance to the City and the Chief of Police.

**Therefore**, be it resolved that the City Council of the City of Norfolk, Arkansas hereby authorizes the Mayor to increase the schedule of the Chief of Police by an additional 5 hours per week for a total of 25 hours per week. His monthly compensation to be increased by 5 times his normal hourly rate of \$13.50 per week and should be retro active to January 1, 2008 to compensate for time already worked.

**THIS RESOLUTION ADOPTED IN REGULAR SESSION** April 15, 2008 .

**APPROVED:** \_\_\_\_\_  
**James L. Reeves, Mayor**

**ATTEST:** \_\_\_\_\_  
**Donna Hinton**  
**Recorder/Treasurer**

**SEAL:**

**CITY OF NORFORK  
RESOLUTION 2008-14**

**Be it resolved** by the City Council of the City of Norfolk, Arkansas, a resolution authorizing the Mayor of the City of Norfolk to compensate the City Building Inspector an additional amount to that previously agreed and set by the Council.

**Whereas**, the City Council of the City of Norfolk has recently experienced sever flooding along the river, and

**Whereas**, the City Ordinance to participate in the National Flood Insurance Program (NFIP) states that the City will enforce the regulations for that program within the City limits, and

**Whereas**, The normal duties of the Building Inspector have increased significantly due to the special building permit documentation, calculations and inspections required by NFIP for repairs and rebuilding as a result of flood damage.

**Therefore**, be it resolved that the City Council of the City of Norfolk, Arkansas hereby appropriates the sum of \$ 75.00 per flood related permits (one per residence) to compensate the City Building Inspector for the increased workload related to the flood.

**THIS RESOLUTION ADOPTED IN REGULAR SESSION** April 15, 2008.

**APPROVED:** \_\_\_\_\_  
**James L. Reeves, Mayor**

**ATTEST:** \_\_\_\_\_  
**Donna Hinton**  
**Recorder/Treasurer**

**SEAL:**

**CITY OF NORFORK  
RESOLUTION 2008-15**

**Be it resolved** by the City Council of the City of Norfolk, Arkansas, a resolution authorizing the Mayor of the City of Norfolk to compensate the Chief of Police an additional amount to that previously agreed and set by the Council.

**Whereas**, the City Council of the City of Norfolk has recently experienced several emergency situations as a result of flooding along the river, and

**Whereas**, the public safety and welfare of the citizens of Norfolk is of utmost importance to the City and the Chief of Police, and

**Whereas**, the normal duties of the Chief of Police have increased significantly due to the special security needs, requests for assistance and monitoring of dangerous situations as a result of flood.

**Therefore**, be it resolved that the City Council of the City of Norfolk, Arkansas hereby appropriates the sum of \$13.50 per hour for an additional 54 hours of work to compensate the Chief of Police for time related to the flood in excess of his normal agreement of 20 hours per week.

**THIS RESOLUTION ADOPTED IN REGULAR SESSION** April 15, 2008.

**APPROVED:** \_\_\_\_\_  
**James L. Reeves, Mayor**

**ATTEST:** \_\_\_\_\_  
**Donna Hinton**  
**Recorder/Treasurer**

**SEAL:**

**CITY OF NORFORK  
RESOLUTION 2008- 16**

**A Resolution** authorizing the Mayor and City Recorder of the City of Norfolk to accept the bids and enter into a contract with Wise Contracting of Corning, Arkansas for the purpose of making improvements to the wastewater treatment facility.

**Whereas**, the City of Norfolk has received bids for the Wastewater Treatment Facility Improvements and

**Whereas** Wise Contracting provided the lowest acceptable bid for the work;

**Therefore**, the City Council hereby resolves to award the contract to the low bidder based on the recommendations from its engineer, John S. Selig of NRS Consulting Engineers. This award is contingent upon the approval of the bids by the USDA-Rural Development and the Arkansas Natural Resources Commission and upon the availability of additional funding from the Arkansas Natural Resources Commission.

**Now, therefore**, it is resolved that the City Council of the City of Norfolk hereby declares that the Mayor and City Recorder are authorized to sign contracts with Wise Contracting in the amount of \$175,000.00.

Approved this   15th   day of  July , 2008.

\_\_\_\_\_  
James L. Reeves, Mayor

\_\_\_\_\_  
Donna Hinton, Recorder/Treasurer

YEAS   6   NAYS   0

**CITY OF NORFORK  
RESOLUTION 2008-18**

**A Resolution** to allow Doug Simpson to develop the City Right of way for Chastain Street beyond 4<sup>th</sup> Street as a drive way for his property.

**Whereas**, the City of Norfolk has not developed nor do they intend to develop a city street on the above described right-of-way; and

**Whereas** the subject right-of-way would be a logical access to the Simpson property.

**Therefore**, the City Council hereby resolves allow Doug Simpson to use the right-of-way for access to his property; gravel the area as necessary and to grade as needed to maintain it with the approval of the City Street Supervisor. Future alterations to the grading/developing of the drive way will require Mr. Simpson or the then current land owner to present a plan and seek approval of the City Council. The property will remain a city right-of-way to be available to other adjacent land owners and/or for future development by the city.

**Now, therefore**, it is resolved that the City Council of the City of Norfolk hereby approves the development and use of the subject right-of-way for an access by Doug Simpson.

Approved this \_\_19th\_\_ day of \_\_November \_\_, 2008.

\_\_\_\_\_  
James L. Reeves, Mayor

\_\_\_\_\_  
Donna Hinton, Recorder/Treasurer

YEAS \_\_6\_\_ NAYS \_\_0\_\_

**CITY OF NORFORK  
RESOLUTION 2008-17**

**A Resolution setting the mill rate for the City of Norfolk to be used by the  
Baxter County Quorum Court to levy taxes to be assessed in 2008 and  
collected in 2009**

**Whereas**, the Baxter County Quorum Court is required by Arkansas Statute Annotated 26-28-103 to levy all taxes at the regular meeting in November of each year, and

**Whereas**, the City Council of Norfolk determines the mill rate to be used by the County Quorum Court, and

**Whereas**, the City Council sets the mill rate for the General fund to be 5 mills and the Street fund to be 1.9 mills for the taxes assessed in 2008 to be collected in 2009.

Now therefore be it resolved by the City council of the City of Norfolk, Arkansas that approval of this resolution be adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

**APPROVED:** \_\_\_\_\_  
James Reeves, Mayor

**ATTEST:** \_\_\_\_\_  
Donna Hinton, Recorder/Treasurer